

EXECUTIVE COUNCIL 2023

HARMONISATION OF THE RULES OF PROCEDURE OF THE EXECUTIVE COUNCIL WITH RECENT CHANGES MADE TO THE RULES OF PROCEDURE OF CONGRESSES

(Document prepared by the APPU/UPU Reform Working Group)

1. Subject	References/paragraphs
Informing the EC on: <ul style="list-style-type: none"> - the process undertaken to draft amendments to the Rules of Procedure of the Executive Council 	§§ 3
2. Decisions expected The EC is asked to: <ul style="list-style-type: none"> - note the need to harmonise the Rules of Procedure of the Executive Council with the amendments made to the Rules of Procedure of Congresses - note that amendments will not be substantive changes at this time, with a full review to occur in conjunction with the Review of Governing Documentation - approve the amendments to the Table of contents and articles 3, 4, 5, 6, 7, 9, 10, 13, 15 and 16 that are editorial in nature - approve the amendments to Article 8 - approve the amendments to Article 14 	§§ 2.2-2.3 §§ 2.4 Add 1 Add 2 Add 3

1. Purpose of document

1.1 On 22 February 2023 at its constituent meeting, the APPU/UPU Reform Working Group (Working Group) approved three work items in relation to the Review of Governing Documentation (the Review):

- (i) develop an approach and plan for aligning and amending the Acts of the Union (to be guided by a vision).
- (ii) harmonise agreed changes to the Rules of Procedure of Congresses to the Rules of Procedure of the Executive Council (EC Rules of Procedure), in order to minimise any inconsistencies.
- (iii) draft an amendment to the EC Rules of Procedure to facilitate online participation at the 2023 Executive Council meeting.

1.2 This document has been prepared to address 1.1 (ii) above. Specifically, to:

- (i) outline the purpose and need to amend the EC Rules of Procedure;
- (ii) describe the process undertaken to draft the amendments; and
- (iii) explain the amendments.

1.3 EC 2023 Doc 13.1 and EC 2023 Doc 19 address points 1.1 (i) and (iii) respectively.

2. Background

2.1 The Rules of Procedure of Congresses were extensively updated at the 2022 Bangkok Congress, following an assessment of their completeness, currency, consistency and duplication, as well as standard editorial checks.

2.2 As Congress is the supreme organ of the Union, the Executive Council should follow its lead on matters which also affect it. It would be a negative outcome if the Executive Council applied a rule which the membership had recently changed at the Congress but the complementary amendment had not been considered by the Executive Council.

2.3 Some rules will differ between the Congress and the Executive Council, which is appropriate given the different powers that each organ possesses. However, where Congress has taken a decision that can be reasonably applied at the Executive Council with a similar outcome (such as removing gendered language), steps should be taken to implement these changes.

2.4 Resolution C2/2022: Continuation of the review of APPU governing documentation in the 2022-2026 cycle, directed the Working Group to continue the Review commenced in the Tehran cycle. As outlined in EC 2023 Doc 13.5, the Working Group intends to work thematically through topics, rather than consider each piece of governing documentation in isolation. This Review will require further changes to the EC Rules of Procedure to give effect to the policy decisions of the Executive Council and operationalise changes to the Acts of the Union. Because of this more comprehensive review, the amendments proposed for the 2023 Executive Council meeting are limited to harmonising the EC Rules of Procedure with amendments by the 2022 Congress to the Rules of Procedure of Congresses.

3. Approach of the Working Group

3.1 Following the approval of the work item, the Working Group agreed that amendments should be drafted based on set themes and principles. The Working Group agreed these as:

- (i) no substantive changes to the Rules shall be proposed at the 2023 Executive Council meeting, except to facilitate online participation. A full review of the Rules can occur at a later stage.
- (ii) proposals shall utilise and implement gender-neutral language to ensure harmonisation as outlined in Congress 2022 Doc 24.1.
- (iii) proposals may make grammatical and spelling amendments which do not materially change the provision to ensure consistency of language and minimise the chance of misinterpreting the provision.
- (iv) proposals may introduce clarification which does not materially change the provision to minimise the chance of misinterpreting the provision (for example, clarifying if 'Chair' refers to the Chair of the EC or the Chair of the Committee or Working Group).

3.2 The Working Group also acknowledged that the EC Rules of Procedure may not require as many amendments as the Rules of Procedure of Congresses did at the 2022 Congress, as the EC Rules of Procedure had been updated more recently.

3.3 On 20 April 2023, the Chair provided the Working Group members with draft amendments, based on the agreed principles. A number of minor further amendments were identified and incorporated.

4. The amendments

4.1 The amendments are summarised in the below table.

Proposed approach	EC Rules of Procedure Article
No change	1, 2, 11, 12 and 17
Editorial amendment	Table of contents, 3, 4, 5, 6, 7, 9, 10, 13, 15 and 16
Correction	8
Harmonisation amendment	14

4.2 12 out of 17 articles are proposed to be amended. Amendments are largely editorial around gender neutral language, correcting errors and improving clarity. One amendment is proposed to correct erroneous information and one more substantive harmonisation amendment is proposed in relation to Article 14: Voting.

4.3 Common editorial amendments include:

- (i) including missing grammatical symbols such as colons, semi-colons, commas and full stops, as well as correcting capitalisation and spacing errors.
- (ii) including missing words such as 'and'.
- (iii) amending 'Chairman' to 'Chair' and associated rephrasing to ensure grammatical correctness, and other gender-neutral language adjustments.
- (iv) clarifying 'Chair' to be 'Chair of the Council' where this could be ambiguous.

4.4 A specific editorial amendment is in Article 13, which clarifies that delegates may indicate 'in the required manner' that they wish to speak, rather than specifying they must raise their hand. This provides more flexibility to the Chair of the Council in recognising speakers, including potential online participants.

Correction

4.5 The correction amendment relates to an erroneous reference to an article in the Constitution. The present wording of Article 8(1) of the EC Rules of Procedure is included below.

Article 8 Examination of proposals introduced between two Congresses related to modification of the UPU Convention

1. The Council examines, at the request of a postal administration of a member-country, any proposal that said administration transmits to the UPU International Bureau and notifies to the Bureau in accordance with **Article 22 of the Constitution** and Article 115 paragraph 1 of the General Regulations, by preparing its comments thereon and directing the Bureau to attach the same to the proposal before informing the postal administrations of the member- countries. [Emphasis added]

4.6 Article 22 of the Constitution presently relates to arbitration.

Article 22 Arbitration

Questions in dispute between two or more postal administrations of the member-countries shall be decided in the manner prescribed in the General Regulations of the Universal Postal Union.

4.7 In comparison, Article 21 relates to co-operation in Universal Postal Congresses.

Article 21 Co-operation in Universal Postal Congresses

Member-countries of the Union shall co-operate, as far as possible, in the Universal Postal Congresses, insofar as the proposals or matters to be considered are of common interest to them.

4.8 The referenced article in the General Regulations also relates to Article 21 of the Constitution.

Article 115 Proposals submitted to the Universal Postal Congresses

1. The postal administrations of all member-countries shall make known to the other member-countries and to the Bureau, at the same time as they advise the International Bureau of the Universal Postal Union, the proposals which they submit to Universal Postal Congress. Notwithstanding the provisions of Article 3 of the Constitution, these proposals may be prepared in French.

4.9 A review of the circumstances has identified the Article titled "Co-operation in Universal Postal Congresses" was Article 22 in the Constitution up to the 2000 Tehran Congress. At the 2000 Tehran Congress the Central Office and the Training Centre were merged to form the Bureau. The two separate Articles in the Constitution that dealt with Central Office (Article 12) and the Training Centre (Article 13) were merged into one Article (Article 12). This required renumbering all subsequent articles, resulting in Article 22 becoming Article 21. An adjustment to the Rules of Procedure of the Executive Council to reflect this renumbering was not made at the time, and it is proposed to correct this reference.

Harmonisation amendment

4.10 Article 14 Voting, requires a number of changes to harmonise with the amendments made to the Rules of Procedure of Congresses in 2022. Key amendments are:

- (i) Clarifying the application of Article 14(2), which is also discussed in EC 2023 Doc 19. Briefly, the Acts of the Union do not provide for hybrid or online participation at meetings. Neither do they provide for a proxy at Executive Council meetings. Given technological developments, Article 14(2) is presently ambiguously worded, however the Working Group considers it cannot be used in any way to enable a member who is not physically present *at all* to assign its vote to a member who is physically present. The proposed amendments clarify that a member seeking to avail themselves of this provision may only do so if they are 'unable to *physically* attend *part of* a meeting'. This covers the scenario where a delegate may need to leave the room and miss a vote. Notwithstanding this interpretation, this can be revisited as part of the Review of Governing Documentation.
- (ii) Rewording parts of Article 14(3) for improved clarification and readability. The amendments do not change the meaning of the paragraph.
- (iii) Incorporating three new paragraphs from the Rules of Procedure of Congresses to become Articles 14(7), 14(8) and 14(9), renumbering the existing Articles 14(7) to 14(10). These additional provisions provide further detail on:
 - a) the precedence of a secret ballot over other methods of voting;
 - b) the eligible reason for interrupting a vote; and
 - c) permitting members to explain their vote.

In practice, these rules would likely have been applied as necessary as the Executive Council looks to the Congress on matters not explicitly covered by its own rules. The inclusion of these rules avoids this process.

5. Conclusion

5.1 It is important that decisions of Congress are considered and operationalised across the Union as soon as practicable to maintain consistency across meetings, where suitable and possible.

- 5.2 To support members in considering these amendments in an efficient way which also allows for discussion, the amendments will be presented for decision in the three groupings outlined above: editorial amendments (10 articles plus table of contents), correction (1 article) and harmonisation (1 article). The arrangement is set out below.

Document	Proposal	Associated article
EC 2023 Doc 4 Add 1 Editorial amendments	Proposal 4.1	Table of contents
		3
		4
		5
		6
		7
		9
		10
		13
		15
16		
EC 2023 Doc 4 Add 2 Correction	Proposal 4.2	8
EC 2023 Doc 4 Add 3 Harmonisation amendment	Proposal 4.3	14

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Contents

APPU/UPU REFORM WORKING GROUP

Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
Article	Article
1. Purpose and functions of the Executive Council	1. Purpose and functions of the Executive Council
2. Members of the Council	2. Members of the Council
3. Observers	3. Observers
4. Officers of the Council	4. Officers of the Council
5. Secretary General	5. Secretary General
6. Sessions	6. Sessions
7. Agenda	7. Agenda
8. Examination of proposals introduced between two Congresses related to modification of the UPU Convention	8. Examination of proposals introduced between two Congresses related to modification of the UPU Convention
9. Committees, Sub-Committees, Working Groups of the Council	9. Committees, Sub-Committees, Working Groups of the Council
10. Urgent matters raised between sessions	10. Urgent matters raised between sessions
11. Language	11. Language
12. Quorum	12. Quorum
13. Order of discussion	13. Order of discussion
14. Voting	14. Voting
15. Minutes and summary report of sessions	15. Minutes and summary report of sessions
16. Press notice	16. Press notice
17. Effective Date	17. Effective [...] date

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 3

Observers

APPU/UPU REFORM WORKING GROUP

Paragraphs 1, 2, 3, 4, 5, 6 and 7. Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
<p>1. Postal Administrations in Asia and the Pacific which are member countries of the Universal Postal Union, but not members of the APPU, shall be invited as observers at the meetings of the Council, and may participate in the deliberations thereof, but shall not be entitled to vote.</p> <p>2. The following shall be invited to send representatives to the meetings of the Council to observe in an advisory capacity:</p> <p>A. Universal Postal Union</p> <p>B. Economic and Social Commission for Asia and the Pacific;</p> <p>C. United Nations Development Program.</p> <p>3. The observers referred to in paragraph 2 above shall not be entitled to vote but may take the floor with the Chairman's permission.</p> <p>4. Upon agreement by a majority of members of the Council, the following may be invited to send representatives to observe the meetings of the Council or sessions thereof:</p> <p>A. Other Restricted Unions of the Universal Postal Union;</p> <p>B. Member-countries of the Universal Postal Union which are not entitled to membership in the Asian-Pacific Postal Union;</p> <p>C. Postal administrations of countries which are non-members of the Universal Postal Union, of</p>	<p>1. Postal Administrations in Asia and the Pacific which are member countries of the Universal Postal Union, but not members of the APPU, shall be invited as observers at the meetings of the Council, and may participate in the deliberations thereof, but shall not be entitled to vote.</p> <p>2. The following shall be invited to send representatives to the meetings of the Council to observe in an advisory capacity:</p> <p>A. Universal Postal Union;</p> <p>B. Economic and Social Commission for Asia and the Pacific;</p> <p>C. United Nations Development Program.</p> <p>3. The observers referred to in paragraph 2 above shall not be entitled to vote but may take the floor with the / ... / <u>permission of the Chair of the Council.</u></p> <p>4. Upon agreement by a majority of members of the Council, the following may be invited to send representatives to observe the meetings of the Council or sessions thereof:</p> <p>A. Other Restricted Unions of the Universal Postal Union;</p> <p>B. Member-countries of the Universal Postal Union which are not entitled to membership in the Asian-Pacific Postal Union;</p> <p>C. Postal administrations of countries which are non-members of the Universal Postal Union, of</p>

non-self-governing territories and of other areas in Asia and the Pacific.

D. Representatives of the United Nations or any of its specialised agencies other than those referred to in paragraph 2 above.

E. Any other international organization having an interest in the work of the Union.

5. The observers referred to in paragraph 4 above shall not be entitled to vote but may take the floor at/with the Chairman's invitation/permission.

6. The invitation for the participation of observers as prescribed in paragraph 1, paragraph 2 and paragraph 4 above shall be in accordance with Article 105 paragraph 6 of the General Regulations.

7. To facilitate free and frank discussion amongst APPU members, the Chairman may, with the agreement of the Council, declare the discussion of certain agenda items closed. Observers and other invitees are not permitted to be present during the discussion of closed agenda items.

non-self-governing territories and of other areas in Asia and the Pacific / ... / ;

D. Representatives of the United Nations or any of its specialised agencies other than those referred to in paragraph 2 above / ... / ;

E. Any other international organization having an interest in the work of the Union.

5. The observers referred to in paragraph 4 above shall not be entitled to vote but may take the floor / ... / with the / ... / **permission of the Chair of the Council.**

6. The invitation for the participation of observers as prescribed in paragraph 1, paragraph 2 and paragraph 4 above shall be in accordance with Article 105₂ paragraph 6 of the General Regulations.

7. To facilitate free and frank discussion amongst APPU members, the / ... / **Chair of the Council** may, with the agreement of the Council, declare the discussion of certain agenda items closed. Observers and other invitees are not permitted to be present during the discussion of closed agenda items.

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 4

Officers of the Council

APPU/UPU REFORM WORKING GROUP

Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
<p>1. In its first session which is opened by the Chairman of the last Congress, the Council elects the Chairman and Vice-Chairman who, together with the Secretary General, comprise the officers of the Council and hold office until the conclusion of the next Congress.</p> <p>2. The Chairman convenes the annual meetings of the Council after the first one, directs the discussion and, taking account of the observations subsequently formulated, approves the minutes of the preceding sessions. He / she also has general supervision of the work and activity of the Council. In the absence of the Chairman, the ViceChairman takes over as Acting Chairman.</p> <p>3. In accordance with Article 106, paragraph 9 (H) and Article 115 paragraph 2 of the General Regulations, the Chairman of the Council establishes, upon consultation with the Secretary General, the time and place where the member- countries assemble prior to each Universal Postal Congress.</p>	<p>1. In its first session which is opened by the / ... / <u>Chair</u> of the last Congress, the Council elects the / ... / <u>Chair of the Council</u> and / ... / <u>Vice-Chair of the Council</u> who, together with the Secretary General, comprise the officers of the Council and hold office until the conclusion of the next Congress.</p> <p>2. The / ... / <u>Chair of the Council</u> convenes the annual meetings of the Council after the first one, directs the discussion and, taking account of the observations subsequently formulated, approves the minutes of the preceding sessions. / ... / <u>The Chair</u> also has general supervision of the work and activity of the Council. In the absence of the / ... / <u>Chair</u>, the / ... / <u>Vice-Chair of the Council</u> takes over as Acting / ... / <u>Chair</u>.</p> <p>3. In accordance with Article 106, paragraph 9 (H) and Article 115, paragraph 2 of the General Regulations, the / ... / <u>Chair</u> of the Council establishes, upon consultation with the Secretary General, the time and place where the member-countries assemble prior to each Universal Postal Congress.</p>

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 5

Secretary General

APPU/UPU REFORM WORKING GROUP

Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
<p>1. The Director of the APPU Bureau assumes the functions of Secretary General of the Council and takes part in its deliberations without the right to vote. However if the Secretary General is indisposed or is unable to attend the meeting due to any exigency, he /she may designate another official of the Bureau to act as Secretary General for purposes of the deliberations only.</p>	<p>1. The Director of the APPU Bureau assumes the functions of Secretary General of the Council and takes part in its deliberations without the right to vote. However, if the Secretary General is indisposed or is unable to attend the meeting due to any exigency, / ... / they may designate another official of the Bureau to act as Secretary General for purposes of the deliberations only.</p>
<p>2. The Secretary General is charged with :</p>	<p>2. The Secretary General is charged with:</p>
<p>A. drawing up the minutes of the session;</p>	<p>A. drawing up the minutes of the session;</p>
<p>B. drawing up the summary reports of the meetings provided for in Article 106 paragraph 13 of the General Regulations, and sending them, after approval by the Chairman, to the administrations of the member- countries of the Union;</p>	<p>B. drawing up the summary reports of the meetings provided for in Article 106, paragraph 13 of the General Regulations, and sending them, after approval by the / ... / Chair of the Council, to the administrations of the member-countries of the Union;</p>
<p>C. preparing the report on the whole of the activities of the Council envisaged in Article 106 paragraph 14 of the General Regulations and sending the same, after approval by the Council, to the administrations of the member- countries of the Union at least one month before the opening of the Congress;</p>	<p>C. preparing the report on the whole of the activities of the Council envisaged in Article 106, paragraph 14 of the General Regulations and sending the same, after approval by the Council, to the administrations of the member- countries of the Union at least one month before the opening of the Congress;</p>
<p>D. serving as a medium of liaison, information, inquiry and training for the member-countries of the Union on those matters entrusted to him/her by the Council for the purpose of implementing Article 106 paragraph 9(A) of the General Regulations.</p>	<p>D. serving as a medium of liaison, information, inquiry and training for the member-countries of the Union on those matters entrusted / ... / to them / ... / by the Council for the purpose of implementing Article 106, paragraph 9(A) of the General Regulations / ... / ;</p>
<p>E. organising in the interval of sessions, in</p>	<p>E. organising in the interval of sessions, in</p>

accordance with directions from the Chairman and, if necessary, after agreement of the Council, the representation of the Union at meetings of the Universal Postal Union and its bodies, other Restricted Postal Unions and other international organisations;

F. settling after consultation with the Chairman, the pending business of the Council;

and

G. drawing up communications and maintenance of records.

3. The Secretary General may be directed by the Chairman or by the Council itself to study certain special matters according to his / her job description and, in order to simplify the work, appropriate functions may be delegated to him / her.

accordance with directions from the / ... / **Chair of the Council** and, if necessary, after agreement of the Council, the representation of the Union at meetings of the Universal Postal Union and its bodies, other Restricted Postal Unions and other international / ... / **organizations**;

F. settling, after consultation with the / ... / **Chair of the Council**, the pending business of the Council;

and

G. drawing up communications and maintenance of records.

3. The Secretary General may be directed by the / ... / **Chair of the Council** or by the Council itself to study certain special matters according to / ... / **their** job description and, in order to simplify the work, appropriate functions may be delegated to / ... / **them**.

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 6

Sessions

APPU/UPU REFORM WORKING GROUP

Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
<p>1. The Council establishes the approximate date of its next annual session. If the circumstances so require, its Chairman, after advice from the Secretary General, may modify the date fixed, subject to notification in due course of the change to the members of the Council.</p>	<p>1. The Council establishes the approximate date of its next annual session. If the circumstances so require, / ... / <u>the Chair of the Council</u>, after advice from the Secretary General, may modify the date fixed, subject to notification in due course of the change to the members of the Council.</p>
<p>2. Between ordinary sessions, the Council may be convened, as a general rule at the place where the Bureau is situated, by the Chairman at the request of a two-thirds majority of the member- countries of the Union. The date is established by the Chairman after advice from the Secretary General.</p>	<p>2. Between ordinary sessions, the Council may be convened, as a general rule at the place where the Bureau is situated, by the / ... / <u>Chair of the Council</u> at the request of a two-thirds majority of the member- countries of the Union. The date is established by the / ... / <u>Chair</u> after advice from the Secretary General.</p>
<p>3. In accordance with Article 106, paragraph 11 of the General Regulations, consultations and decisions of the Council may be undertaken by correspondence when necessary.</p>	<p>3. In accordance with Article 106, paragraph 11 of the General Regulations, consultations and decisions of the Council may be undertaken by correspondence when necessary.</p>

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 7

Agenda

APPU/UPU REFORM WORKING GROUP

Paragraph 1. Amend as follows:

2011 Ulaanbaatar Text**Proposed Text**

1. The Chairman establishes, upon proposal or after advice from the Secretary General, the provisional agenda of each session. This agenda is communicated to the members of the Council at the same time as the convocation of the sessions.

1. The / ... / **Chair of the Council** establishes, upon proposal or after advice from the Secretary General, the provisional agenda of each session. This agenda is communicated to the members of the Council at the same time as the convocation of the sessions.

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 9

Committees, Sub-Committees, Working Groups of the Council

APPU/UPU REFORM WORKING GROUP

Paragraph 2. Amend as follows:

2011 Ulaanbaatar Text

2. The Chairman of the Council, establishes during the session of the Council, after consultation with the Chairman of the Committees, Sub-Committees or Working Groups and the Secretary General, the schedule of meeting to be held by the Committees, Sub-Committees Working Groups until the next sessions.

Proposed Text

2. The / ... / **Chair** of the Council, establishes during the session of the Council, after consultation with the / ... / **Chairs** of the Committees, Sub-Committees / ... / **and** Working Groups and the Secretary General, the schedule of meeting to be held by the Committees, Sub-Committees **and** Working Groups until the next sessions.

EXECUTIVE COUNCIL**Rules of Procedure of Executive Council – Proposal****4.1**

Article 10

Urgent matters raised between sessions

APPU/UPU REFORM WORKING GROUP

Amend as follows:

2011 Ulaanbaatar Text

The Chairman consults the members of the Council on any urgent matter raised between sessions. He / she informs the members consulted of the solutions arrived at.

Proposed Text

The / ... / **Chair of the Council** consults the members of the Council on any urgent matter raised between sessions / ... / **and** / ... / informs the members / ... / of the solutions arrived at.

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 13

Order of discussion

APPU/UPU REFORM WORKING GROUP

Paragraphs 1 and 2. Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
<p>1. Each delegation, either through its leaders or individual members, may speak as many times as may be desired on any subject being discussed. A delegate who desires to speak shall raise his / her hand and speak only when recognised by the Chairman.</p> <p>2. Any person speaking must express himself / herself slowly and distinctly so that all the other participants may be able to follow his meaning clearly.</p>	<p>1. Each delegation, either through its leaders or individual members, may speak as many times as may be desired on any subject being discussed. / ... / <u>Delegates</u> who desire/ ... / to speak shall / ... / <u>indicate in the required manner</u> and speak only when recognised by the / ... / <u>Chair of the Council</u>.</p> <p>2. Any person speaking must express / ... / <u>themselves</u> slowly and distinctly so that all the other participants may be able to follow / ... / <u>their</u> meaning clearly.</p>

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 15

Minutes and summary report of sessions

APPU/UPU REFORM WORKING GROUP

Paragraphs 3, 5 and 6. Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
<p>3. Draft minutes shall be prepared as soon as possible after the completion of each session and submitted to the Chairman for his / her approval prior to distribution to delegates and observers.</p>	<p>3. Draft minutes shall be prepared as soon as possible after the completion of each session and submitted to the / ... / <u>Chair of the Council</u> for / ... / approval prior to distribution to delegates and observers.</p>
<p>5. One copy of a consolidated set of draft minutes shall, after approval by the Chairman, be forwarded to each participant in the session and shall be revised by the Secretariat, taking into account such comments as may be made by participants and which have been submitted to the Secretariat within 40 days from the day when the draft minutes were distributed.</p>	<p>5. One copy of a consolidated set of draft minutes shall, after approval by the / ... / <u>Chair of the Council</u>, be forwarded to each participant in the session and shall be revised by the Secretariat, taking into account such comments as may be made by participants and which have been submitted to the Secretariat within 40 days from the day when the draft minutes were distributed.</p>
<p>6. Following the amendment of the minutes by the Secretariat, the final minutes shall be signed by the Chairman of the Executive Council and the Secretary General. A copy of the minutes unbound shall then be distributed to each member-country, as well as the relevant number of bound copies when they become available.</p>	<p>6. Following the amendment of the minutes by the Secretariat, the final minutes shall be signed by the / ... / <u>Chair</u> of the / ... / Council and the Secretary General. A copy of the minutes unbound shall then be distributed to each member-country, as well as the relevant number of bound copies when they become available.</p>

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.1

Article 16

Press notice

APPU/UPU REFORM WORKING GROUP

Amend as follows:

2011 Ulaanbaatar Text

Proposed Text

Official releases to the press about the work of the Council are released only upon the authorisation of the Chairman.

Official releases to the press about the work of the Council are released only upon the authorisation of the / ... / **Chair of the Council**.

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.2

Article 8

Examination of proposals introduced between two Congresses related to modification of the UPU Convention

APPU/UPU REFORM WORKING GROUP

Header and paragraph 1. Amend as follows:

2011 Ulaanbaatar Text

Examination of proposals introduced between two Congresses related to modification of the UPU Convention.

1. The Council examines, at the request of a postal administration of a member-country, any proposal that said administration transmits to the UPU International Bureau and notifies to the Bureau in accordance with Article 22 of the Constitution and Article 115 paragraph 1 of the General Regulations, by preparing its comments thereon and directing the Bureau to attach the same to the proposal before informing the postal administrations of the member-countries.

Proposed Text

Examination of proposals introduced between two Congresses related to modification of the UPU Convention / ... /

1. The Council examines, at the request of a postal administration of a member-country, any proposal that said administration / ... / **submits to the Universal Postal Congress in accordance with Article 21 of the Constitution and** Article 115₂, paragraph 1 of the General Regulations, by preparing its comments thereon and directing the Bureau to attach the same to the proposal before informing the postal administrations of the member-countries.

EXECUTIVE COUNCIL

Rules of Procedure of Executive Council – Proposal

4.3

Article 14

Voting

APPU/UPU REFORM WORKING GROUP

Title and paragraphs. Amend as follows:

2011 Ulaanbaatar Text	Proposed Text
<p>1. Each member of the Council has only one vote.</p>	<p>1. Each member of the Council has only one vote.</p>
<p>2. If a member of the Council is unable to attend a meeting, it has the option of delegating its right to vote to a representative of another member-country, on condition that it gives previous advice thereof, in writing, to the Chairman of the Council. It is understood that a member of the Council may represent only one country other than its own.</p>	<p>2. If a member of the Council is unable to physically attend part of a meeting, it has the option of delegating its right to vote to a representative of another member-country, on condition that it gives previous advice thereof, in writing, to the /.../ Chair of the Council. It is understood that a member of the Council may represent only one country other than its own.</p>
<p>3. The Council endeavors to secure the greatest measure of common agreement possible on all matters discussed, and when such agreement is not possible, the matter shall be decided by the majority of members present and voting. In case of an equal division of votes, the matter is considered rejected.</p>	<p>3. The Council /.../ shall endeavour to secure the greatest measure of common agreement on all matters discussed /.../. Questions which cannot be settled by common consent shall be decided by the majority of members present and voting. In case of an equal division of votes, the matter is considered rejected.</p>
<p>4. Voting is held by raising of hands. However, upon request of a member of the Council or by the desire of the Chairman, a roll call vote may be undertaken in accordance with the alphabetical listing in English of the countries represented at the Council.</p>	<p>4. Voting is held by raising of hands. However, upon request of a member of the Council or by the desire of the /.../ Chair, a roll call vote may be undertaken in accordance with the alphabetical listing in English of the countries represented at the Council.</p>
<p>5. If, at the time of voting, one of the members of the Council, supported by at least one other member, request a secret ballot, the same is given due course and the necessary steps are undertaken to assure the normal functioning of this procedure.</p>	<p>5. If, at the time of voting, one of the members of the Council, supported by at least one other member, request a secret ballot, the same is given due course and the necessary steps are undertaken to assure the normal functioning of this procedure.</p>
<p>6. The expression "members present and voting" comprises the members voting "for" or</p>	<p>6. The expression "members present and voting" comprises the members voting "for" or</p>

"against". Abstentions are not counted; also blank or nullified ballots are not taken into account in case of secret voting.

7. When a motion has been adopted or rejected by the Council, the subject matter thereof may be taken up again only if the Council approves its re-examination by a vote undertaken in the manner mentioned in the above paragraphs of this article as the balloting previously applied thereto.

"against". Abstentions are not counted; also blank or nullified ballots are not taken into account in case of secret voting.

7. Regardless of the system of voting used, the secret ballot shall take precedence over any other voting procedure.

8. Once the voting has begun, no delegation may interrupt it, except to raise a point of order relating to the way in which the vote is being taken.

9. After the vote, the Chair may permit delegates to explain why they voted as they did.

10. When a motion has been adopted or rejected by the Council, the subject matter thereof may be taken up again only if the Council approves its re-examination by a vote undertaken in the manner mentioned in the above paragraphs of this article as the balloting previously applied thereto.