INNOVATION & E- BUSINESS FORUM DRAFT AGENDA

WEDNESDAY 4 SEPTEMBER 2013

Morning	INNC	OVATION FORUM		
0900-0910	Opening and adoption of the			
	agenda for the day			
0910-0925	Keynote presentation on Innovation	Mr. Derek Osborn, Facilitator		
0925-0945	Innovation: lever for a future ready	Mr. Richard Umbers, EGM, Australia Post		
0045 4005	Australia Post			
0945-1005	Innovation management at	Mr. Carl Schelfhaut, SVP, Deutsche Post, DHL		
1005-1025	Deutsche Post DHL Presentation by Japan Post	Mr. Toshiro Ito, EVP, Japan Post		
1025-1045	Q&A/discussion around presentation			
	· ·			
1045-1100	Coffee break			
1100-1130	Tone setting short presentations on	Mr. Ismanto, Director, Pos Indonesia		
1130-1215	Innovation management initiatives	Mr. LIN Hongliang, DG, State Post Bureau, China est practices, scope and management of		
1150-1215	innovation for Posts	est practices, scope and management of		
1215-1230	Summing up of the morning session			
1230-1400	Lunch break			
Afternoon	E-BUSINESS FORUM			
1400-1405	Opening of the E-Business Forum			
1405-1425	E-integration of postal services and	Ma Userald Manariah Disastan UDU DTC		
	the UPU e-Commerce Framework	Mr. Harald Weyerich, Director, UPU PTC		
1425-1430	Discussion			
1430-1500	International E-commerce: Building	Mr. Deepak Chopra, CEO, Canada Post		
	Sustainability			
1500-1520	New Zealand Post's Digital journey	Dr. Sohail Choudhry, EGM, New Zealand Post		
1520-1540	E-Business and Swiss Post	Mr. Urs Fischer, CEO SwissSign, Swiss Post		
1540-1600	Q&A/discussion around presentation	s of the afternoon session		
1600-1615	Coffee break			
1615-1630	Challenge, Approach and			
	Imperatives on Digitization in	Ms. Anusra Chittmittrapap, CEO, Thailand Post		
	Thailand Post			
1630-1700	Tone setting short presentations on	Mr. Reza Shamouli, DG, Iran Post		
	challenges, approaches,	Ms. Smita Kumar, GM, India Post		
	imperatives and best practices on	Mr. Alok Saxena, DDG, India Post		
	digitization			
1700-1730	Panel and open discussion on the wa	y forward with digitization		
1730-1745	Adoption of key action points on Inno	ovation and E-Business		
1745-1800	Summing up and closure			

Theme of Key Note presentation on Innovation by Derek Osborn

Turning challenges into opportunities and possibilities - the imperative for all businesses today, including the postal sector, is to think differently and seek out new ways to reach customers, engage and motivate employees and operate more efficiently. Innovative thinking and innovation management are essential core competencies to successfully meet the demands on the business. In this key note the following are some of the ideas and food for thought that will be explored further through the various presentations, case studies and discussions by all the esteemed presenters throughout the day:

- Suggestions on how to stimulate innovation and where to look for breakthrough thinking,
- The need for adaptation, variation and learning from mistakes,
- How to avoid stifling fresh ideas and relying on conventional thinking.
- What can be done to develop a culture that encourages and fosters innovative thinking and action?
- Some topical themes will be highlighted from the new book to be published in October 2013 in Vienna entitled "Reinventing the Post" which has contributions from 43 thought leaders in the industry, which is edited by the presenter.

What is clear is that the postal industry cannot keep doing what it has always done and expect to remain relevant to a world that is changing fast. The winners today are those who are thinking and acting differently, recognising the opportunities and possibilities that exist. It is especially hard to change the attitudes and mind-set of comfortable complacency which is quite typical of many posts but our survival depends on this. So somehow we must find the ways and means to encourage, stimulate, develop and foster innovation, and to look for it wherever we can, to try new things all the time and to be prepared to fail in order to succeed.

This is not just another discussion session or interesting topic but a strong call to action. The kind of urgent impetus linked with the necessity of facing imminent threats and impossible difficulties is also a strong source of energy and focus – as well as often being the trigger for some amazing new ideas or solutions. When these ideas are then nurtured in an environment that positively welcomes innovation and thrives on experimenting with new ideas then the outcome can be remarkable and very surprising.



Overview of Australia Post

Australia's oldest continuously running organisation

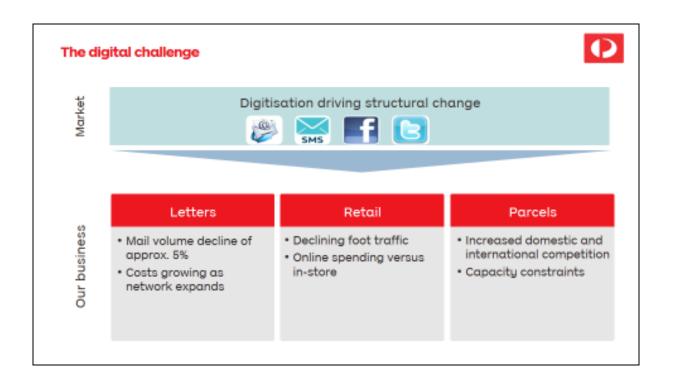
Australia's 2nd most reputable brand*

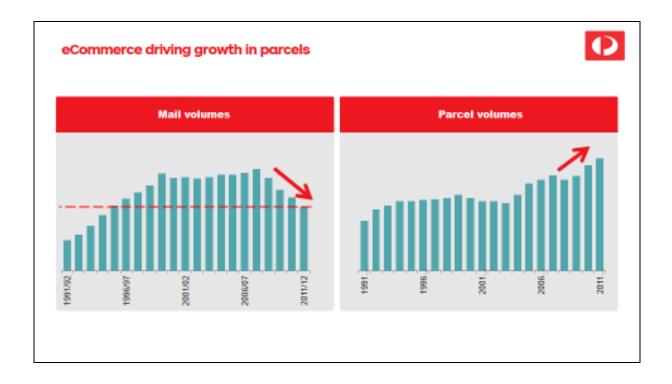
More than 4,400 postal outlets nationwide

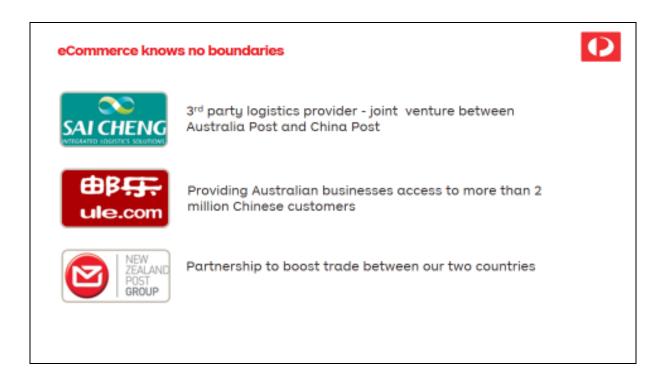
Delivering to more than 11 million homes and businesses

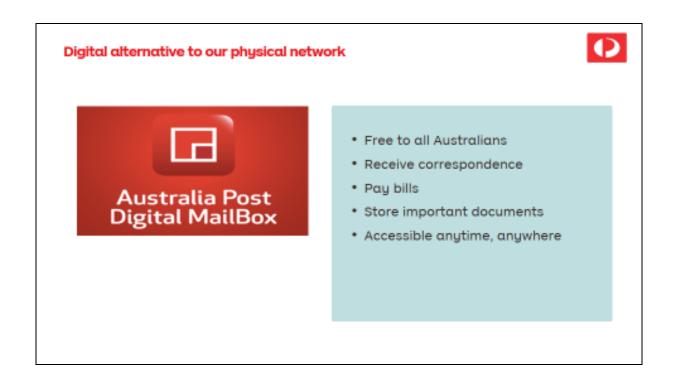
Employing more than 40,000 Australians, directly and indirectly





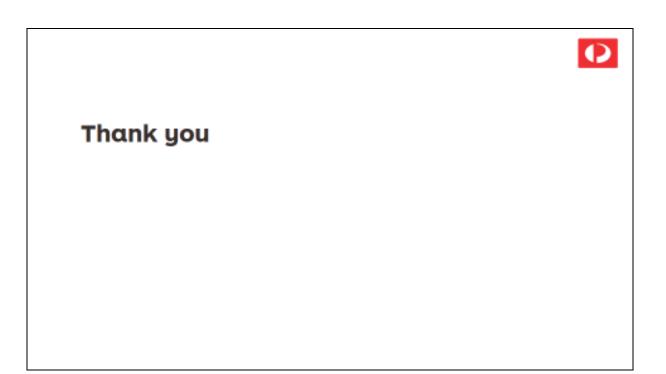


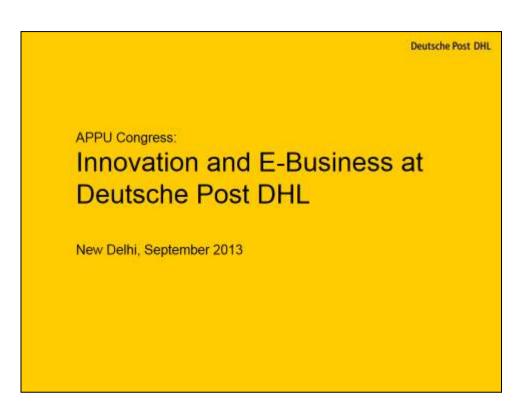




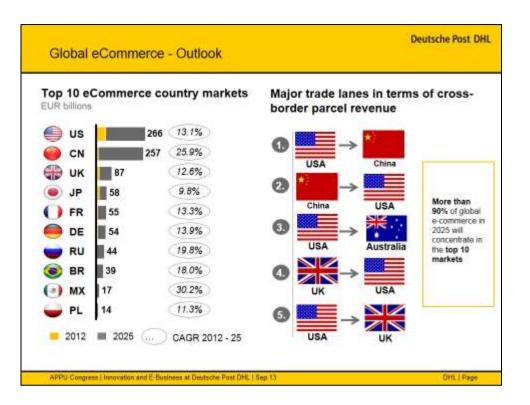


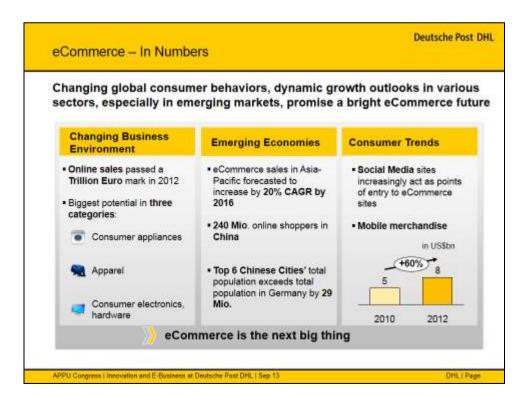


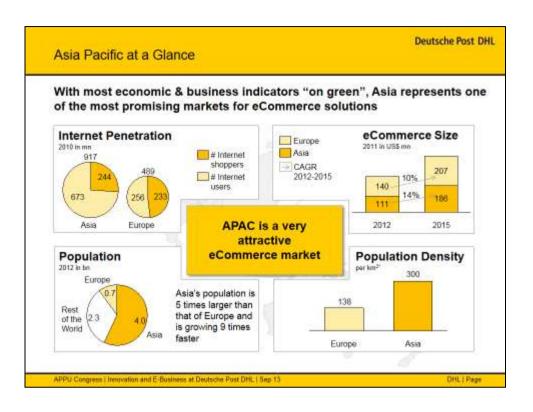






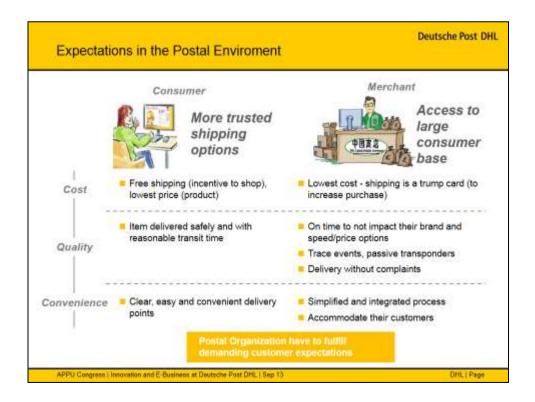


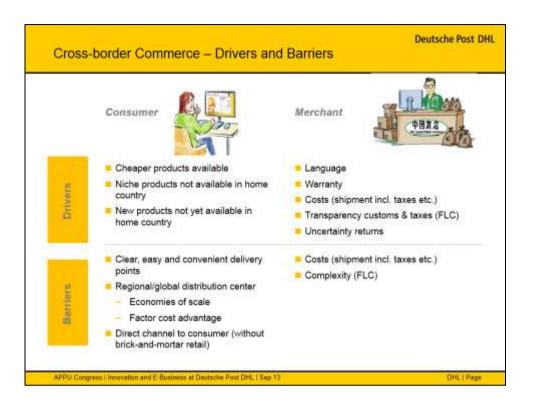






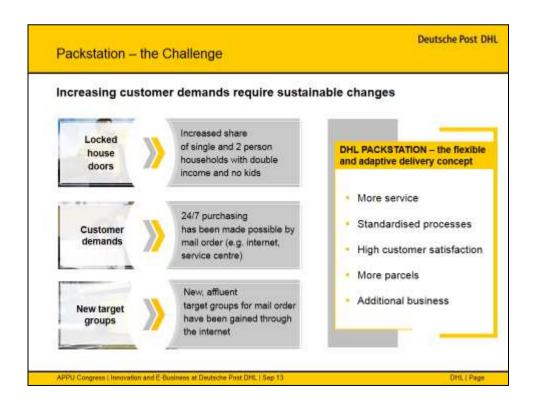


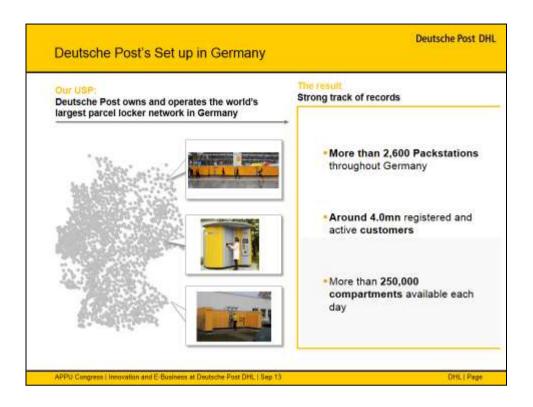


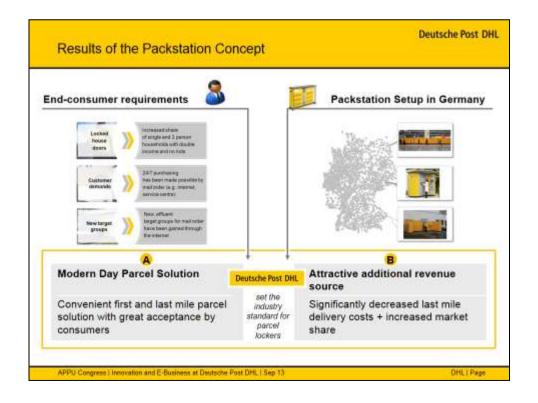








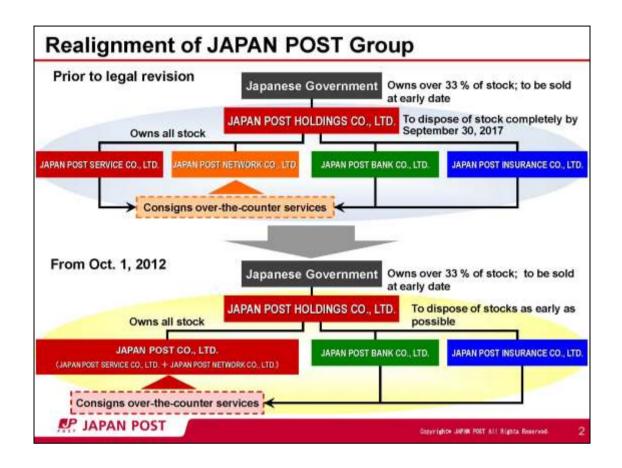




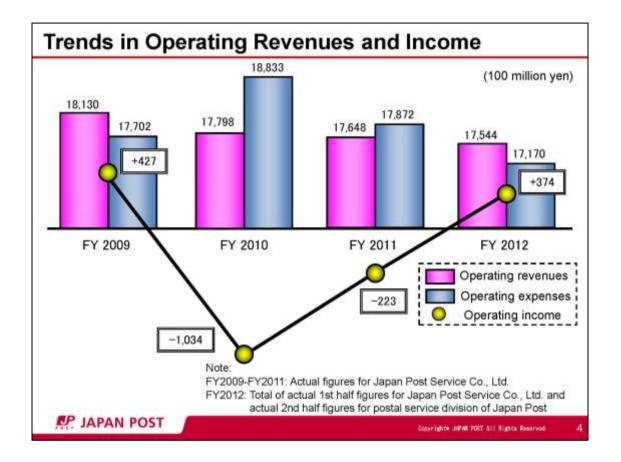


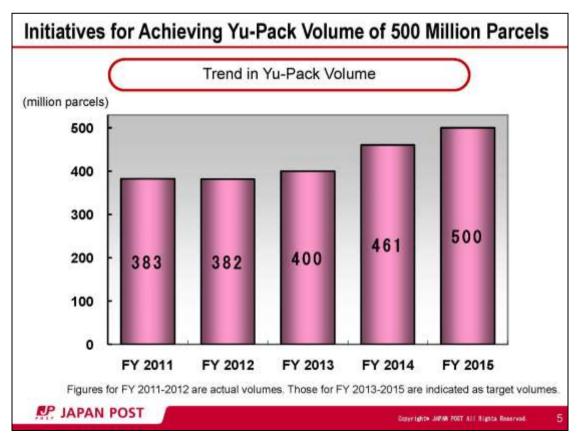




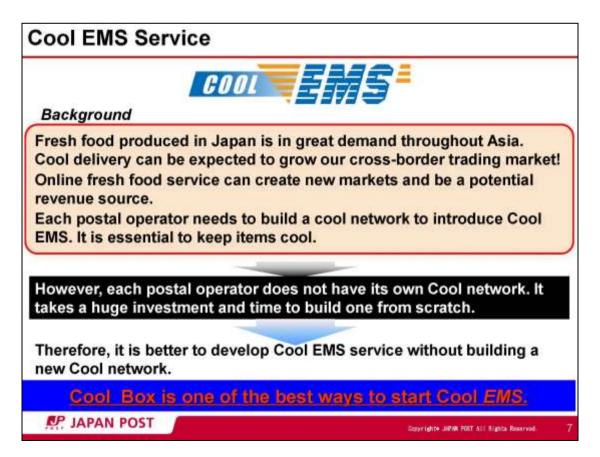


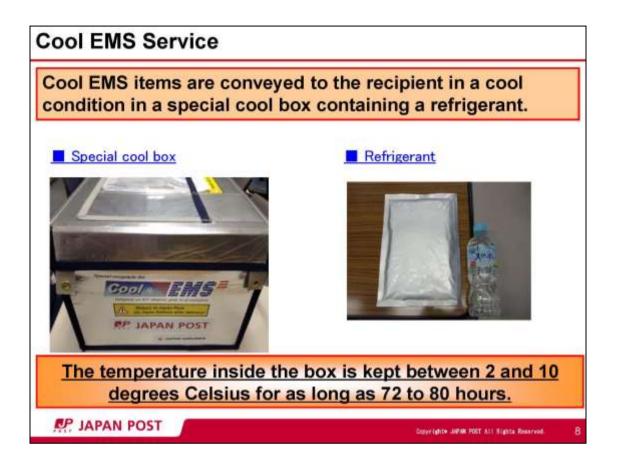
	FY 2012 (April 2012 – March 2013)
Mail volume	18.9 billion pieces
ru-pack parcels	380 million pieces
Yu-mail	3.1 billion pieces
Operating revenue (US\$) (100 yen ≒ US\$ 1)	US\$ 17.544 billion
Number of employees	
Regular	99,000
Non-regular	137,000
Number of post offices	24,000
Japan's population	128 million
_and area	380,000 km

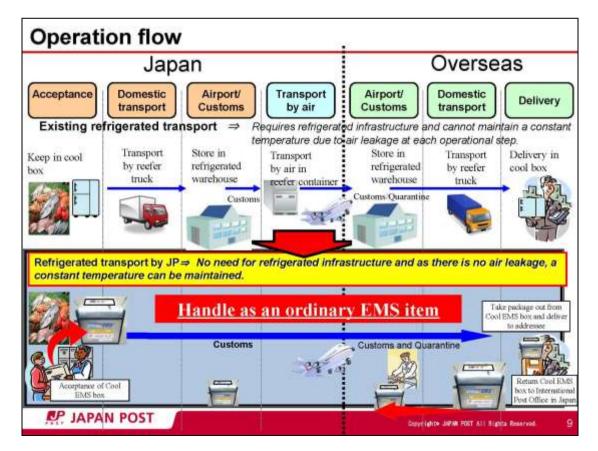


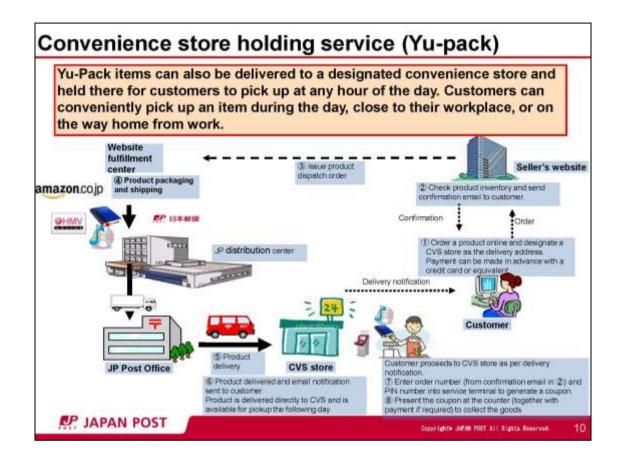


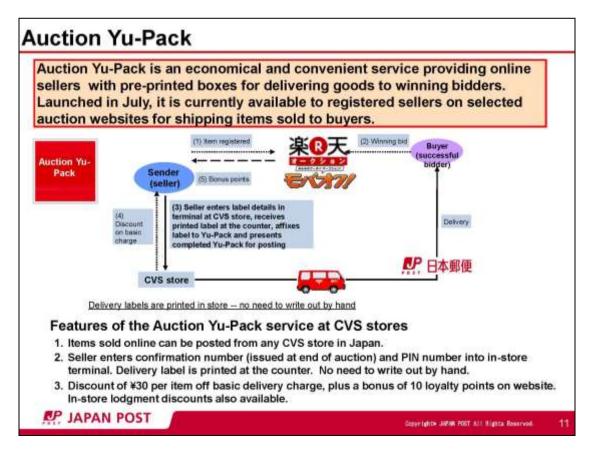




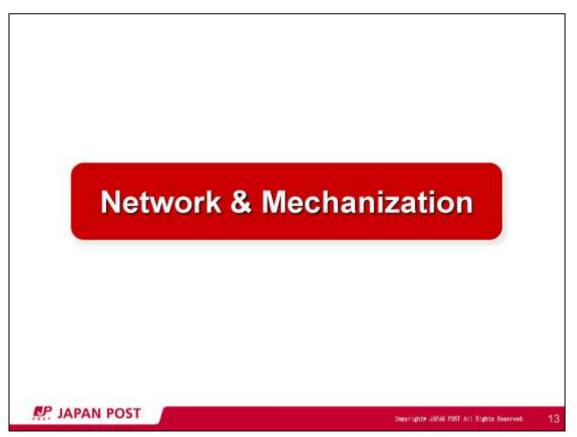








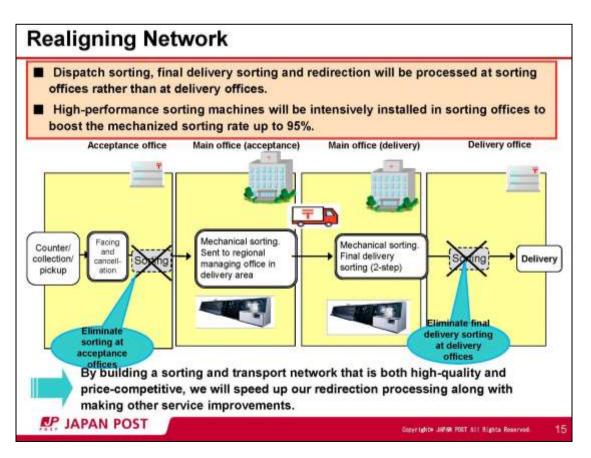


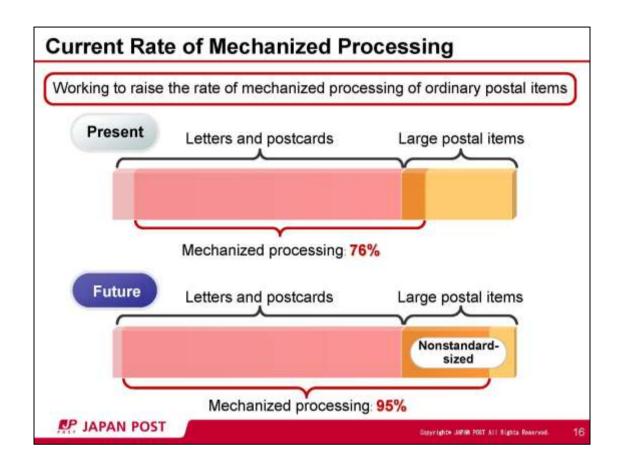


IP JAPAN POST

Category			Number of postal network locations		Describe
			For acceptance	For delivery	Remarks
Postal Business Headquarters	Wholly- owned	Collection and delivery post offices	1,089	1,080	As of 31 Mar 2012 (1)
		(formerly) Collection and delivery centers	.	2,524	As of 31 Mar 2012
		Collection boxes	185,409		As of 31 Mar 2012
	Outsourced	Yu-Pack Handling facilities (Convenience stores, etc.)	100,300	_	As of 31 Mar 2012 ⁽²⁾
Postal Network Headquarters	Wholly- owned	Post offices	20,148	-	As of 30 Nov 2012
	Outsourced	Postal agencies	4,066	1	As of 30 Nov 2012 (3





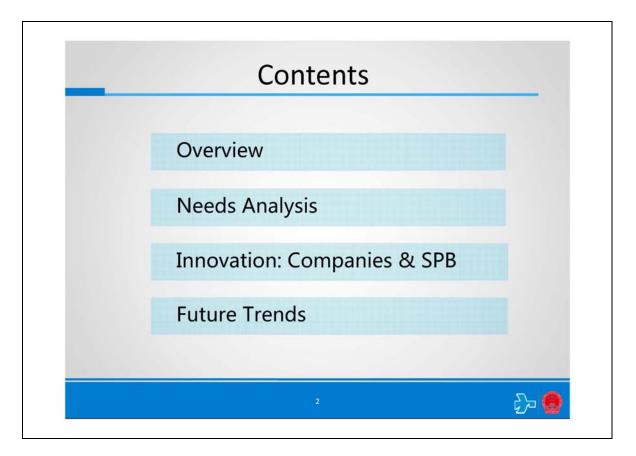


		Current (as of March 2013)	Future (as of Sept. 2014)
Letter Sorting Machine	Address reading rate	89 %	98 %
	Delivery point sequencing rate	94 %	99 %
	Automatic forwarding function	~	available
	Number of output slots (max)	400	500
	Throughput	32,000 pieces/hour	32,000 pieces/hour
	Address reading rate	80 %	89 %
	Full tray sweeping	automatic	automatic
Flat Mail	Empty tray handling	manual	automatic
Sorting Machine	Number of output slots (max)	200	300
	Number of feeders	3	4
	Operational throughput	15,000 pieces/hour	32,000 pieces/hour

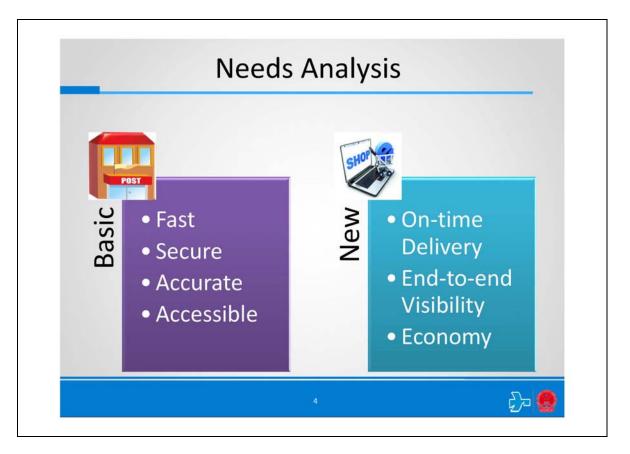
Nationa	al Average	Achievement Rate	e of Delive	ry Time
	FY 2010	Change from the previous year	FY 2011	Change from the previous year
National average	98.5 %	0.0 % (98.5 %)	98.6 %	0.1 % (98.5 %)
Addressed to the same prefecture	98.9 %	0.2 % (98.7 %)	99.0 %	0.1 % (98.9 %)
Addressed to neighboring prefectures	98.0 %	- 0.2 % (98.2 %)	97.8 %	- 0.2 % (98.0 %)
Addressed to all other prefectures	98.0 %	- 0.3 % (98.3 %)	98.1 %	0.1 % (98.0 %)

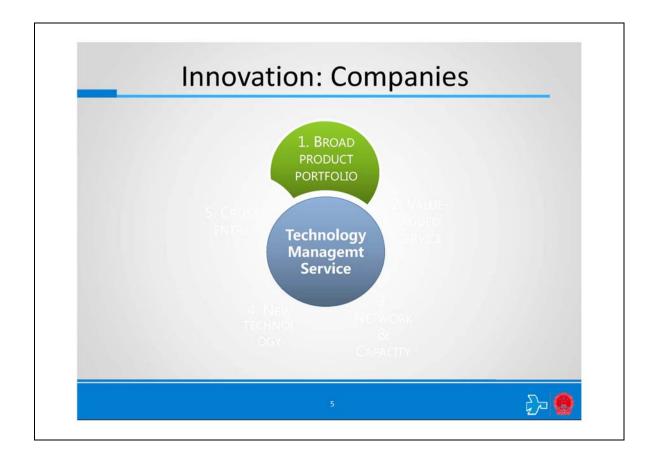


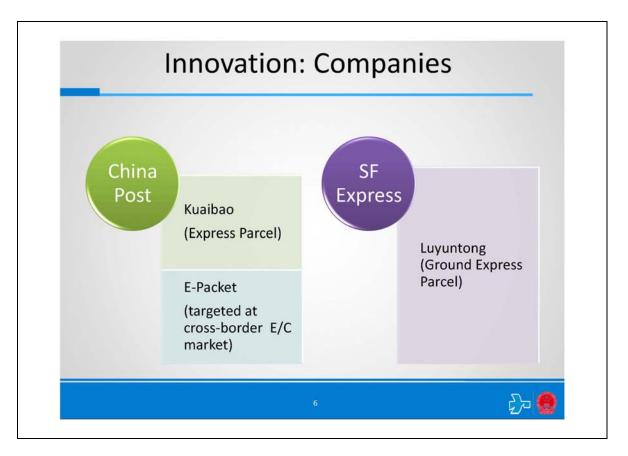


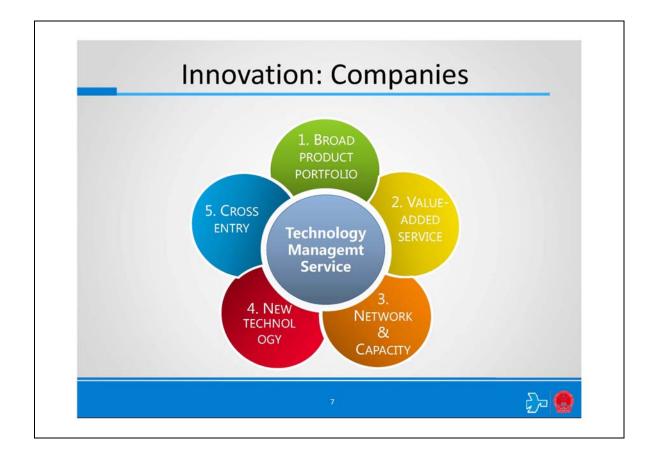


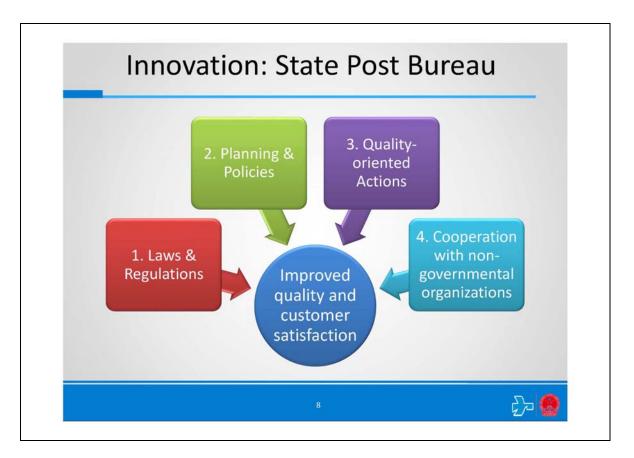


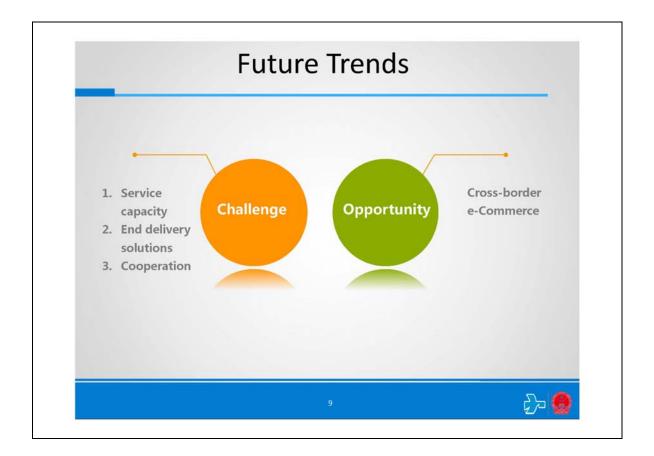






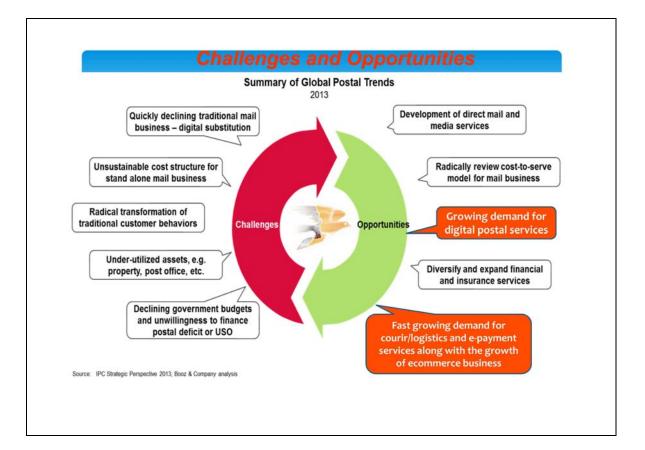




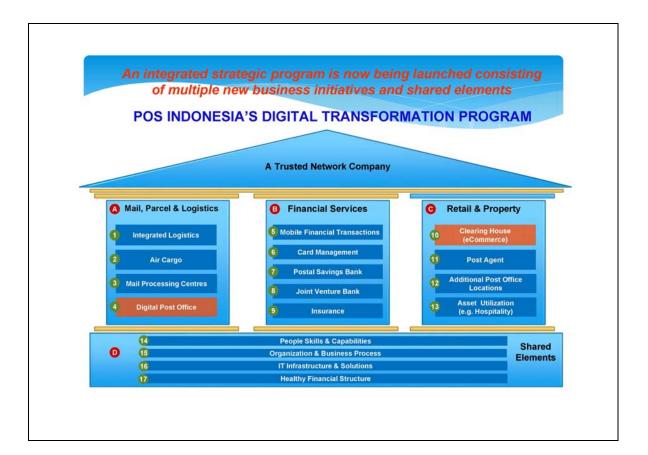


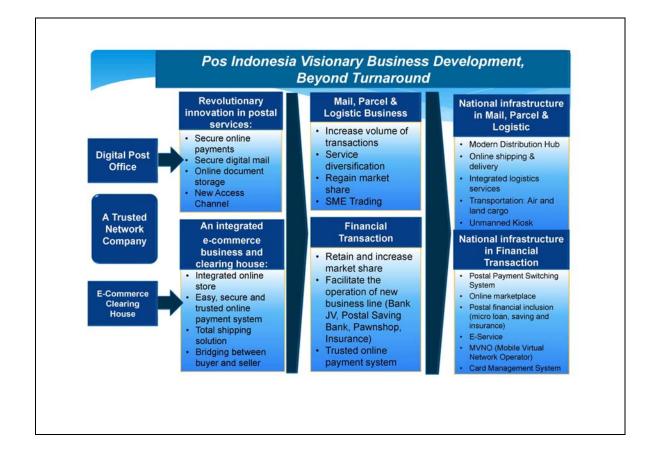


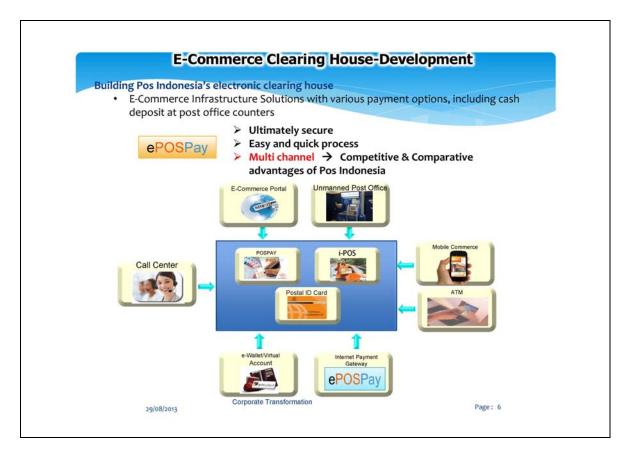


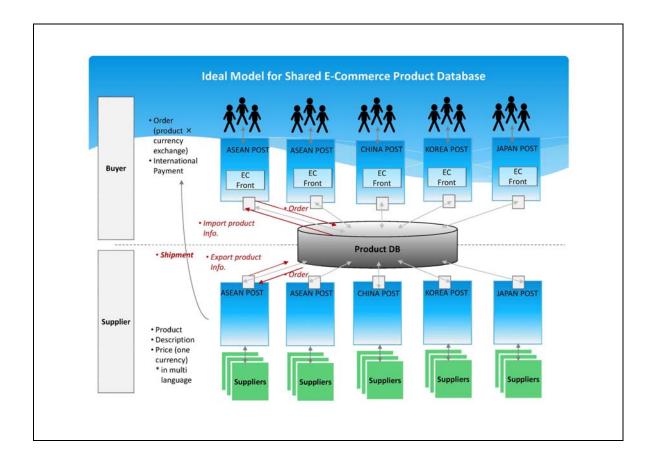




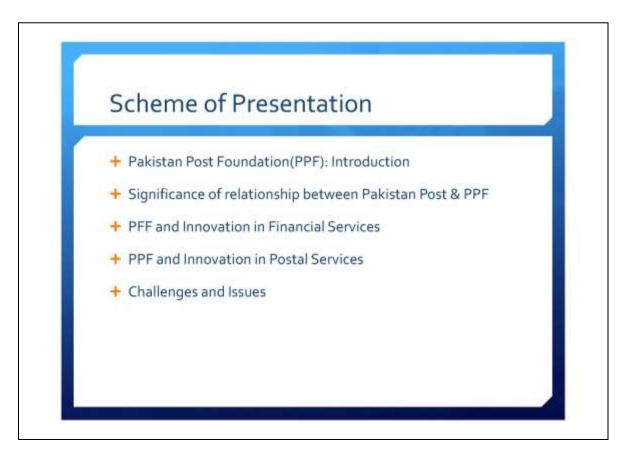


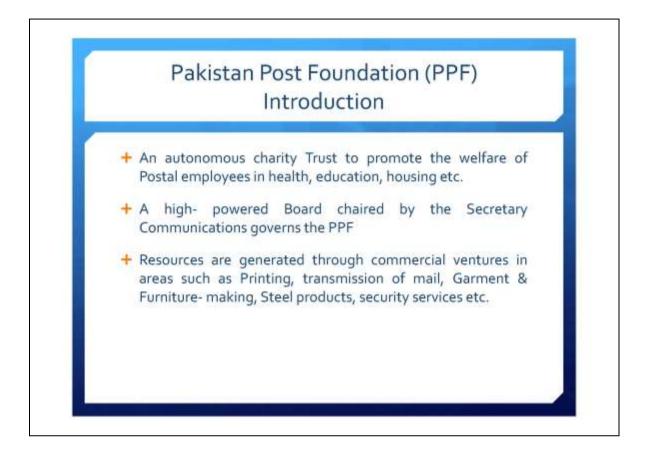










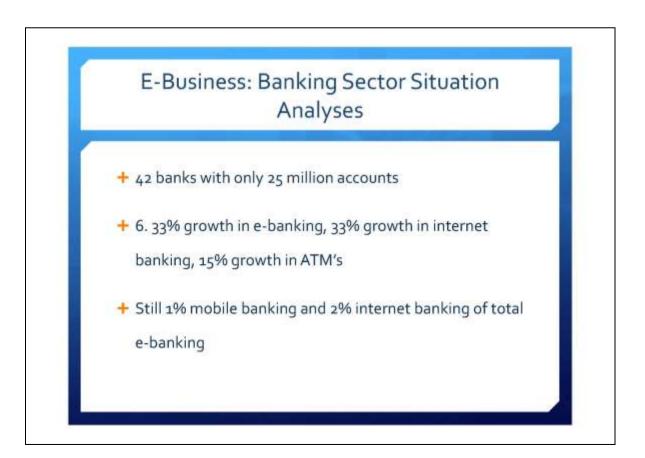






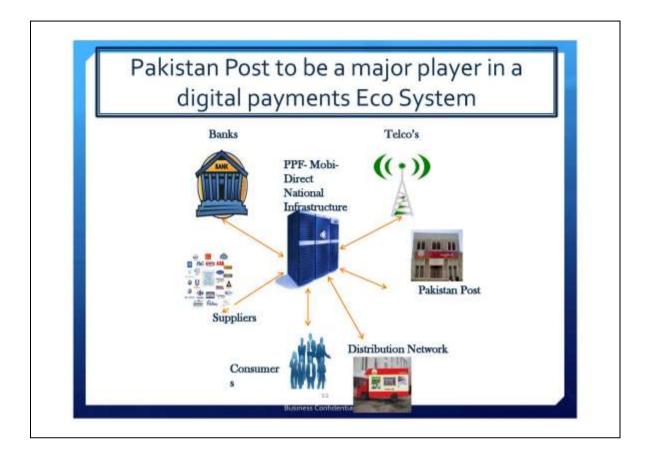








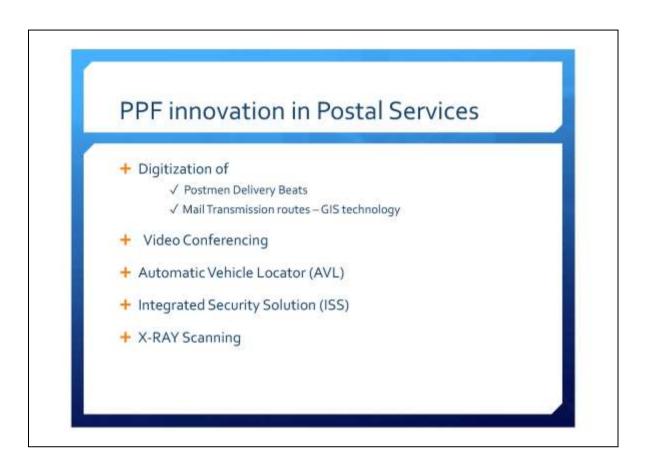














Asian-Pacific Postal Union 11th Congress New Delhi, India 3-7 September 2013



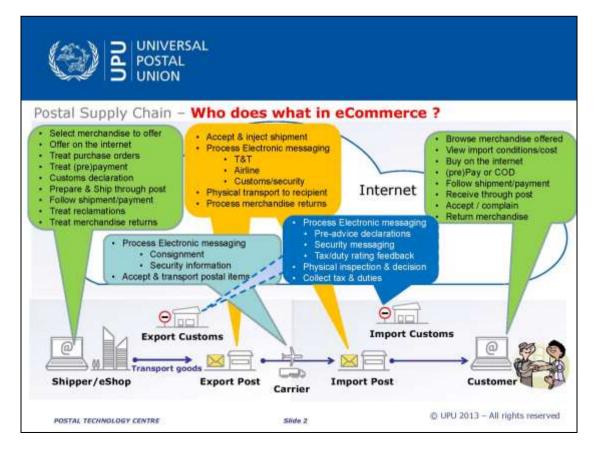
E-Integration of Postal Services and the UPU eCommerce Framework

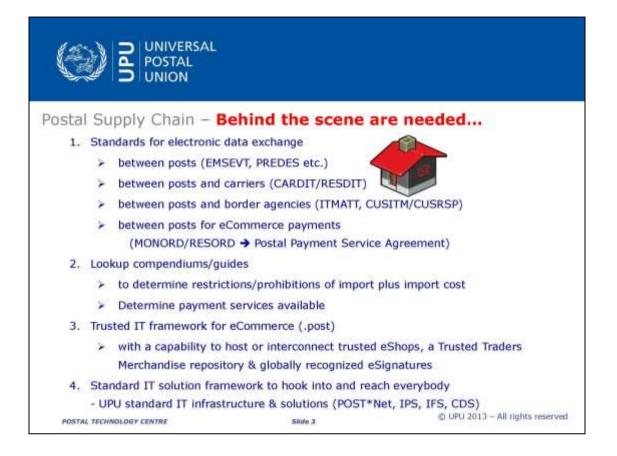
APPU Congress - Innovation and e-Business Forum 4th Sept 2013

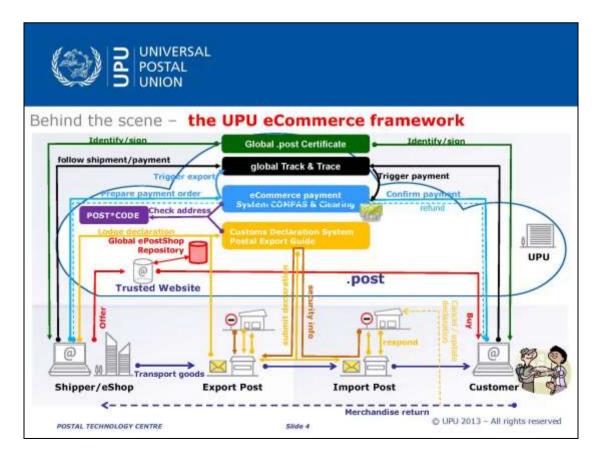
Harald Weyerich, Director Postal Technology Centre

POSTAL TECHNOLOGY CENTRE

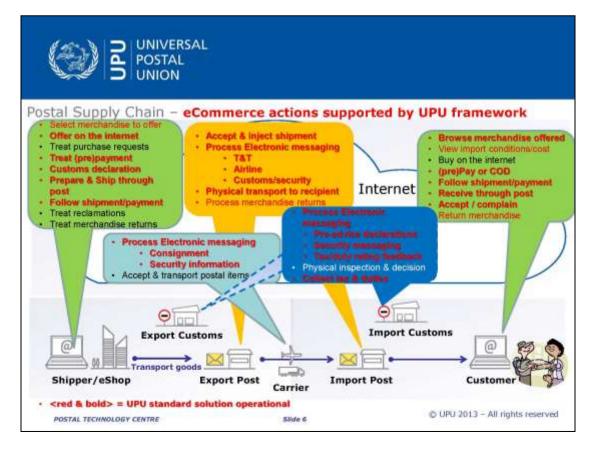
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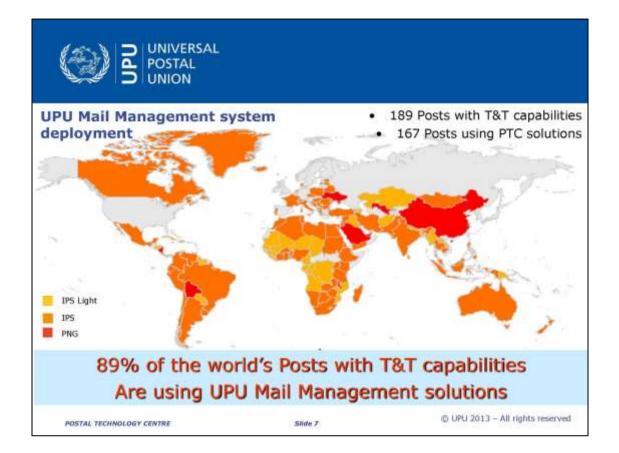


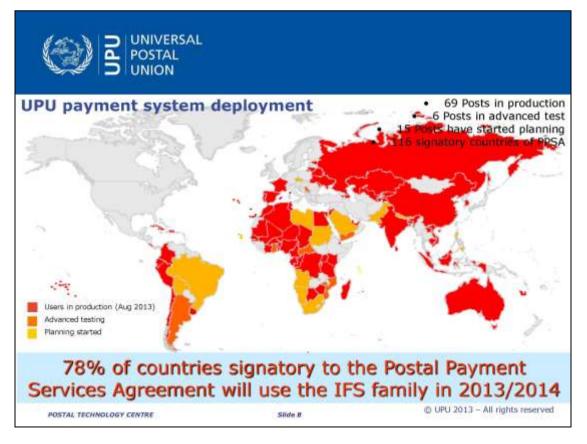


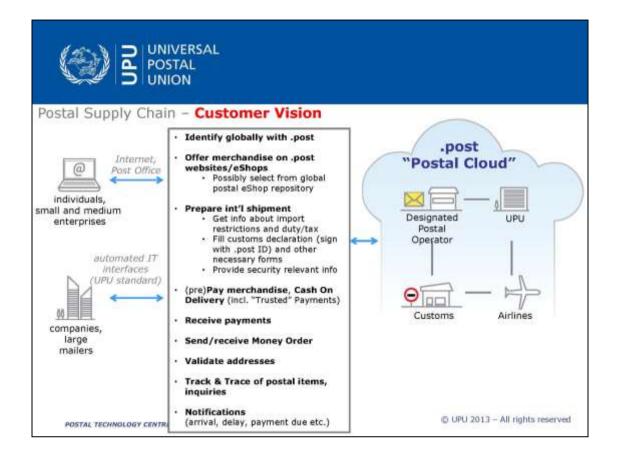










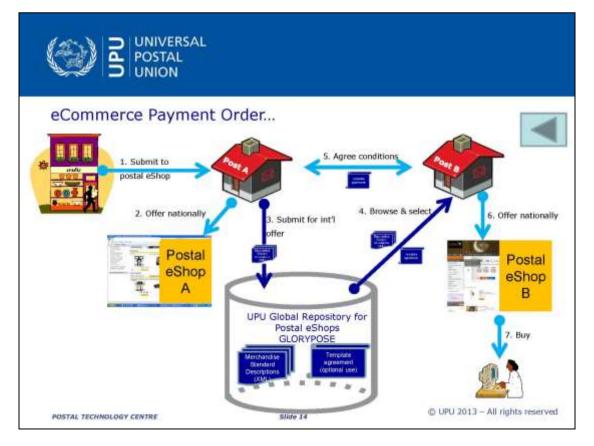


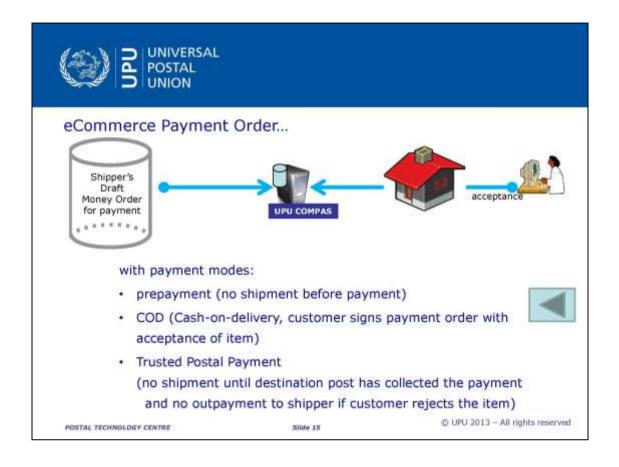


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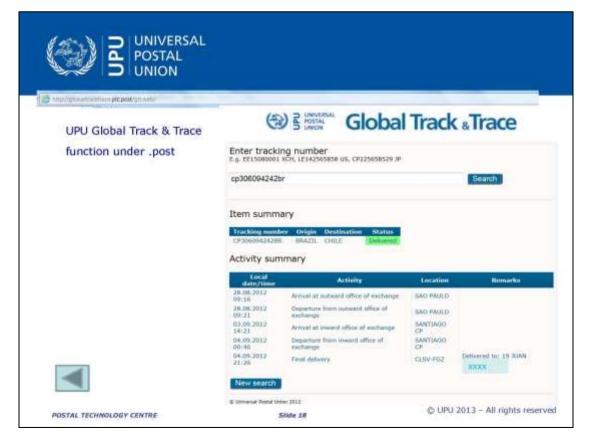


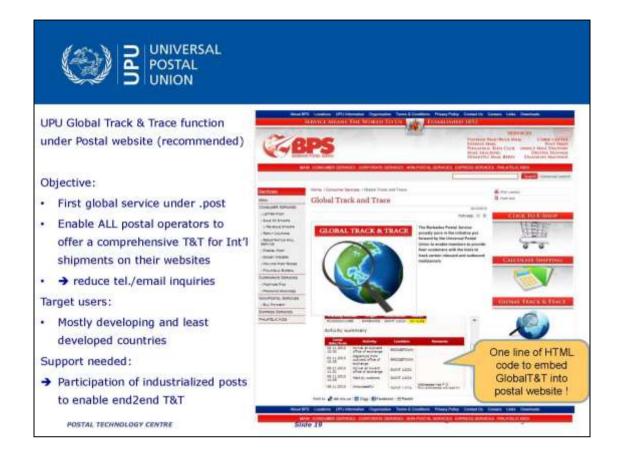


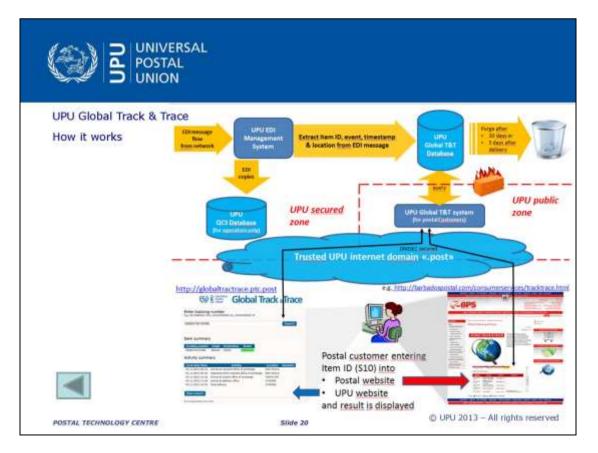


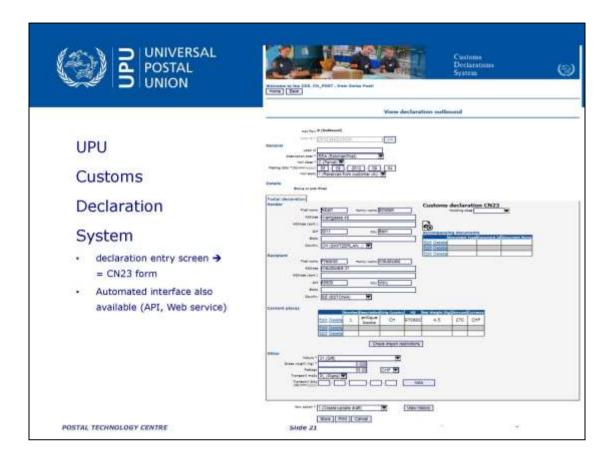
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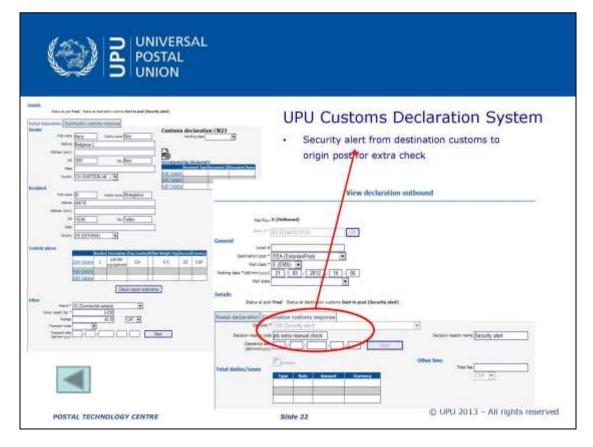
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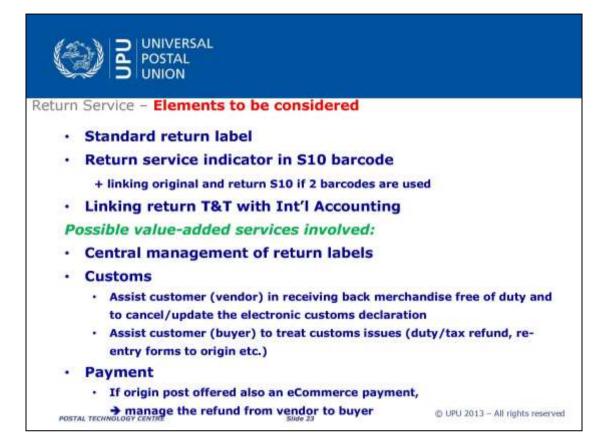




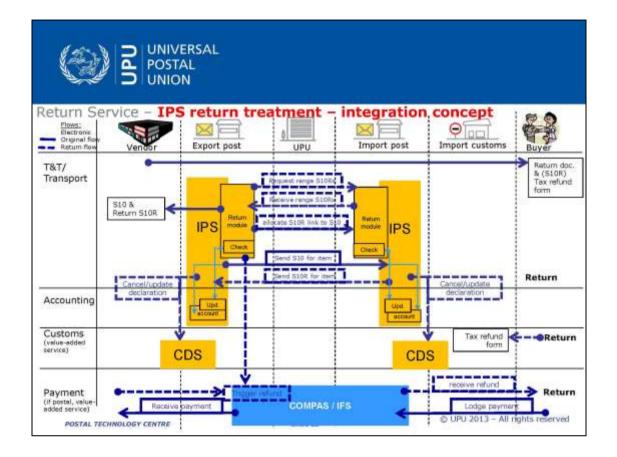


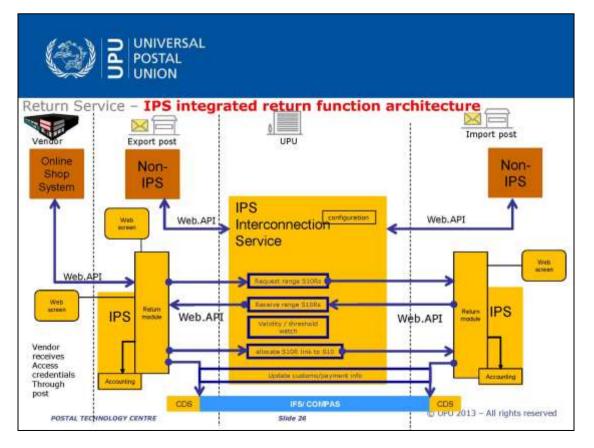






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C			
leturn	Service - IPS integra	ated return function	on architecture
T	echnology		
2.6	Reusing software elemen	ts from CDS and Globa	IT&T
	Return module can be in:	stalled locally or centra	lly
0.000	Routing through the IPS	Interconnection Servic	e as not all data elements can
	be transported with stan	dard EDI messages	
	Web.API to connect betw	veen IPS users and with	h other software
	Web screen to allow Post	offices (or customers	through own postal Website,
	equal as GlobalT&T) to c	heck a Return S10 (S10	R) for validity
•	Non-IPS users can conne	ect their systems also th	hrough Web.API
•	Vendors requesting S10F	ts can do this directly fi	rom their systems either
	Linking their system	s through Web.API to t	the IPS Return Module
	 Using the Web scree 	n of the IPS Return Mo	dule
P057	TAL TECHNOLOGY CENTRE	Slide 27	© UPU 2013 - All rights reserved



Questionnaire eCommerce services



E-COMMERCE & SUSTAINABLE LOGISTICS FORUM 18-20 November 2013 APPU Bangkok

eCommerce Services Status & Plans

Country:		National (N) International (I) Roth (P)	starting date of service
Does your mail division offer special eCommerce services other transport ? If yes, which ones ? • Own Internet shop for postal products (stamps etc.) • Hosting Internet shops for vendor customers • Internet café for customers • Warehousing / packaging for vendors • Customs handling for vendor/buyer • Import cost calculation • prohibitions & restrictions info • Guaranteed delivery time (in your transport segment) • Special merchandise return treatment • Special service for Small/Medium Enterprises Please describe:	than	Both (B) I I	
Do you <u>already offer</u> special payment services for eComme If yes, which ones and what characteristic do they have? • Cash-on Delivery (COD) • Prepayment • Other (please describe):	rce ?		
 What type of payment do you offer ? Payment for the merchandise ordered Payment for Customs/Import duties & taxes Total cost for merchandise, shipment, import Payment methods offered: Cash Card (Credit card or customer prepaid) Mobile From customer account (postal or bank) Other (please describe): 			
 Do you use Partners to offer the payment service: No, it is my own postal service Yes, we use the following partners: o <partner>, <for service="" what=""></for></partner> 			
Do you <u>plan to offer</u> in the future special services for eComme If yes, please copy service from above or add new service: •	rce ?		





Questionnaire eCommerce services

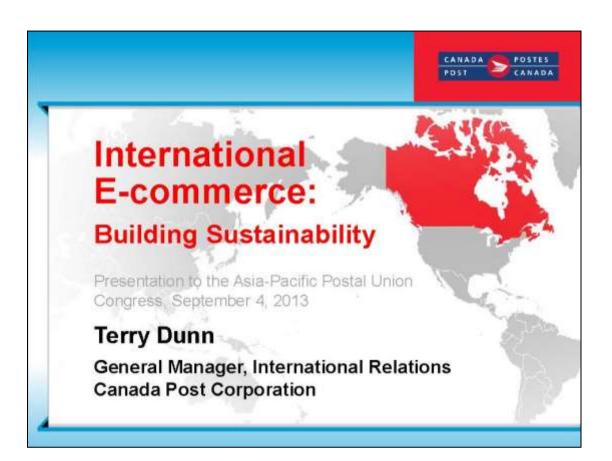
E-COMMERCE & SUSTAINABLE LOGISTICS FORUM 18-20 November 2013 APPU Bangkok

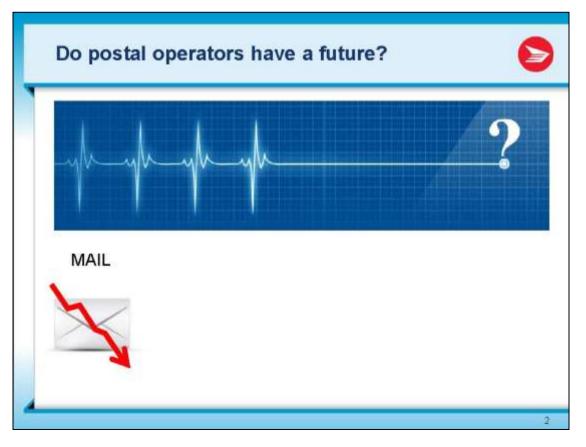
		N/I/B	
How important do you estimate the volume and income from eCo	ommerce		annual
services over the next 5 years ?			growth in %
 Very important (> 20% of volume/income) 			
Important (> 10%)			
Emerging (starting with growth rate)			
How did/do you implement the eCommerce service operations a	nd		
coordinate the Mail division with the financial and/or electronic S	ervices		
division?			
Separate per Mail class (EMS/Parcel/Packet)			
Coordinated offer across Mail classes			
Specific eCommerce division created			
Online shops/own postal eShop integrated			
Please describe:			
Do you have support for the eCommerce service in your IT syste	ms ?		
· · · · · ·			
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please describe :			
Which countries are/would be your main corridors for internation	nal		
eCommerce?			

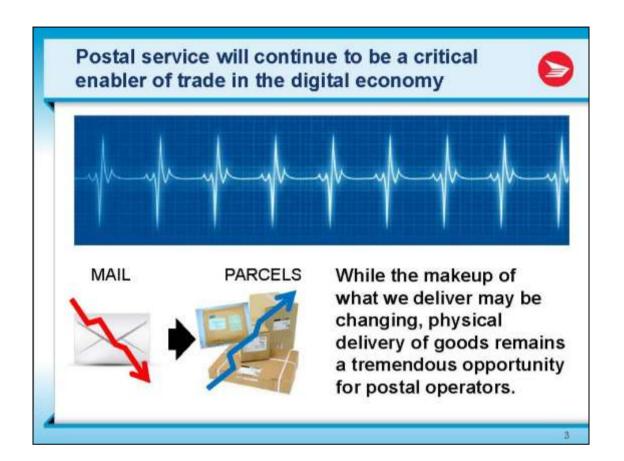
Your contact information:

Full name (Family name in UPPERCASE)	□ Mr.	
		□ Ms.
Organisation		Telephone:
Position/title	E-mail	

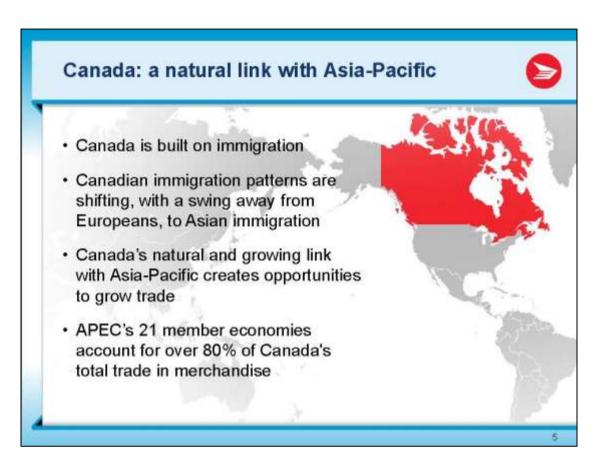
Please send the completed questionnaire by e-mail, by 7 October 2013, to:

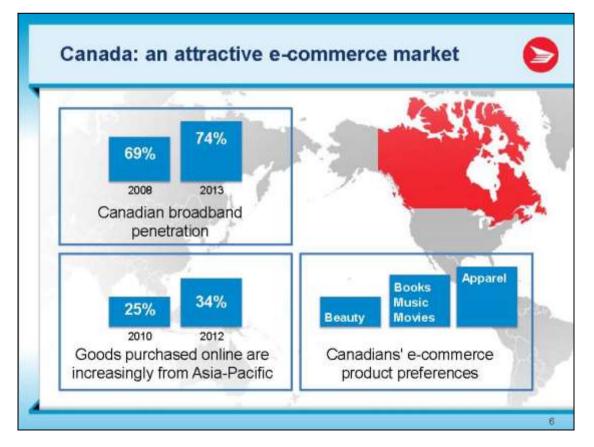












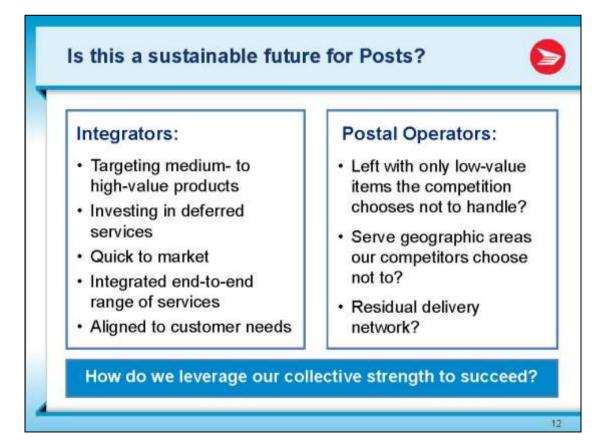










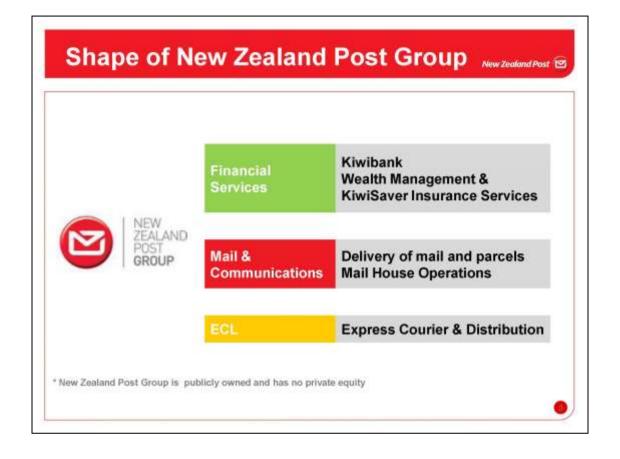


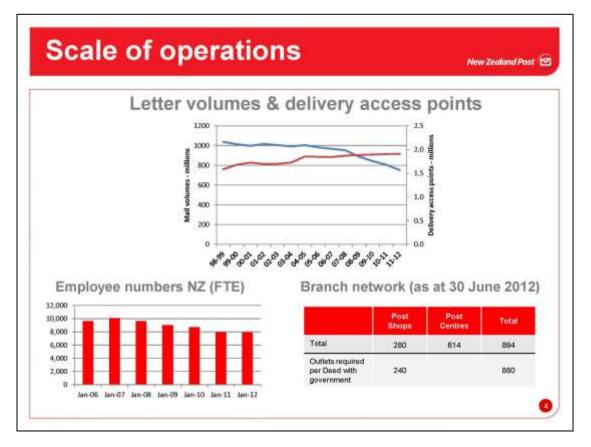




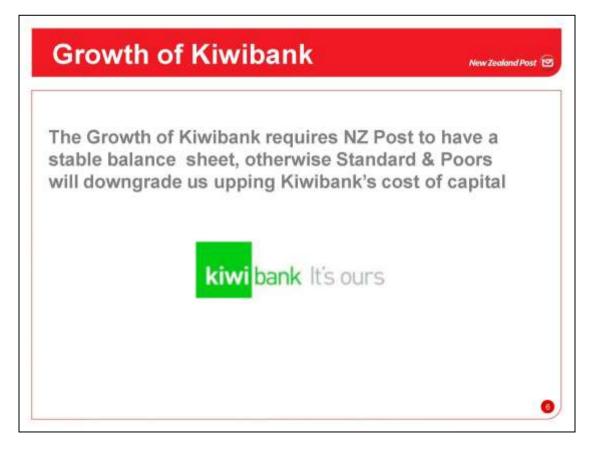


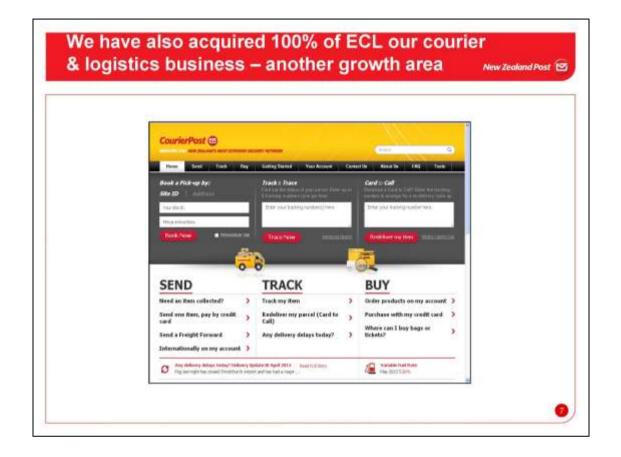






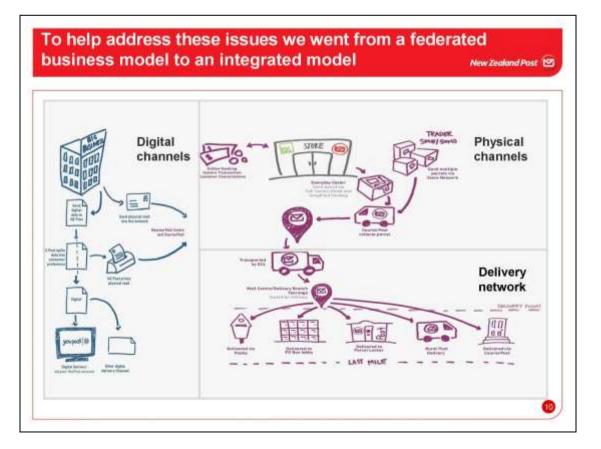






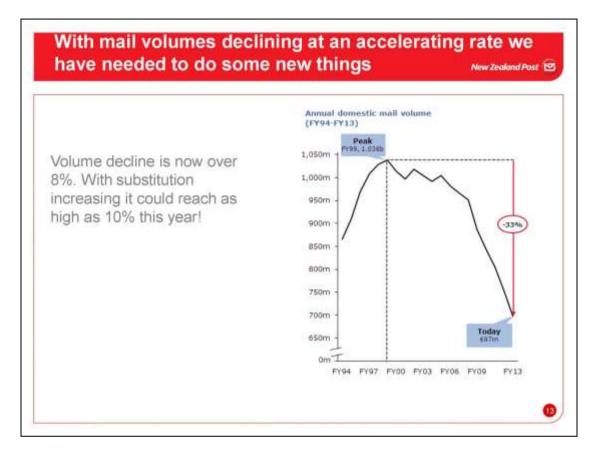




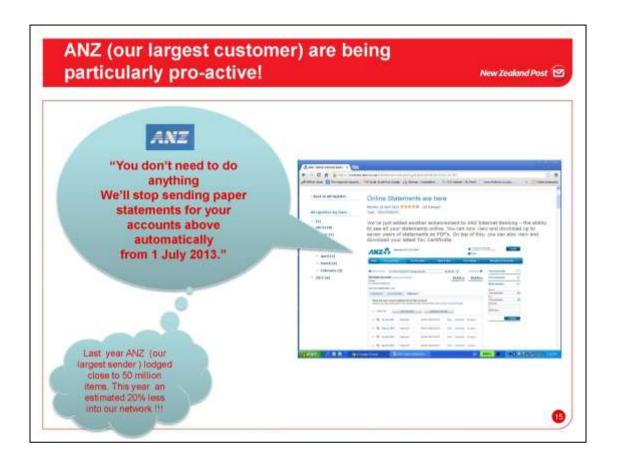








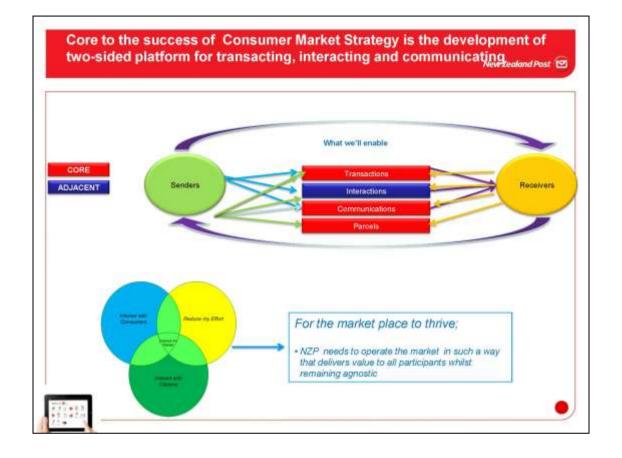


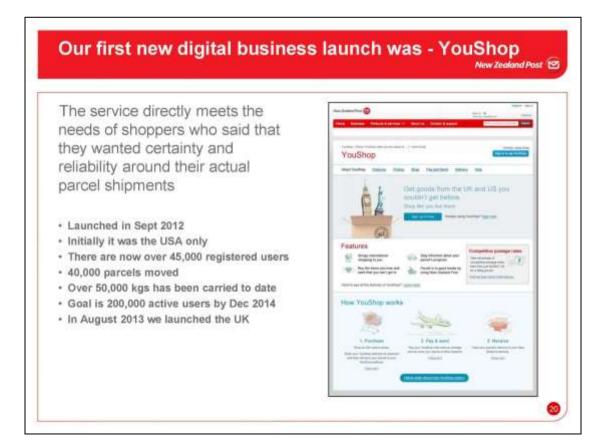


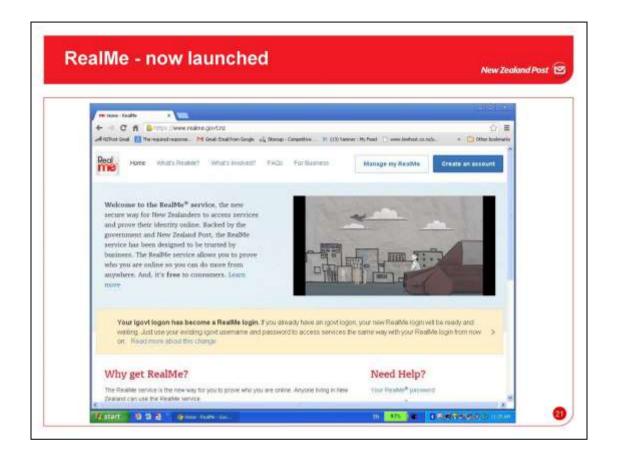


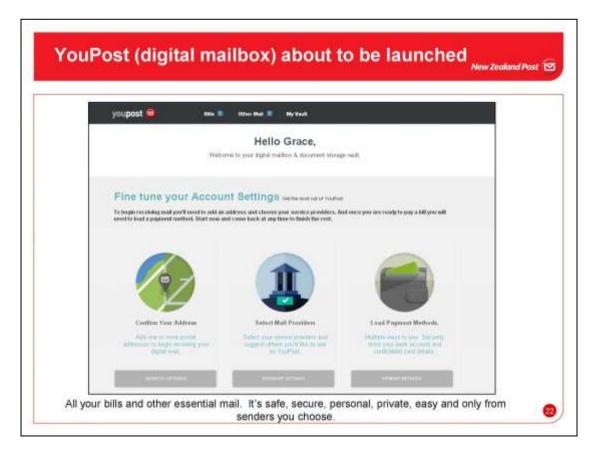


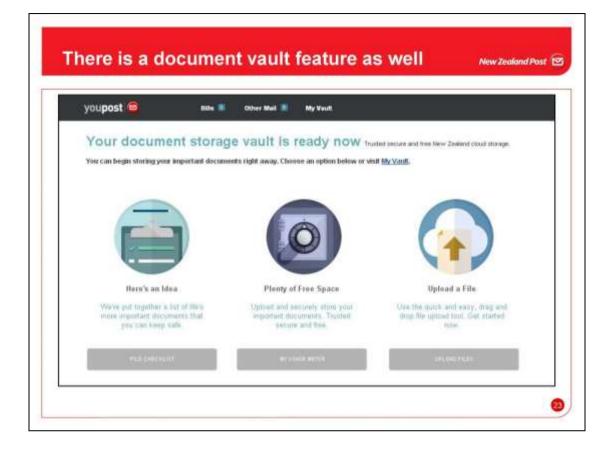


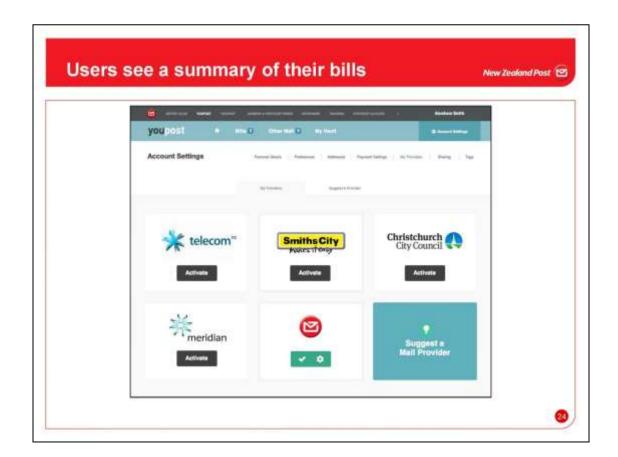








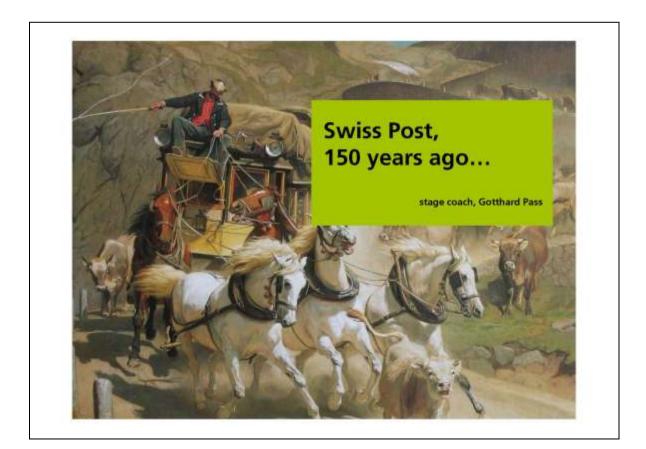


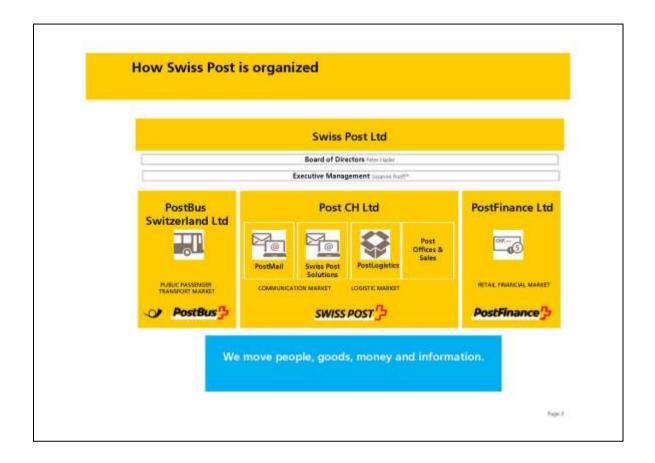


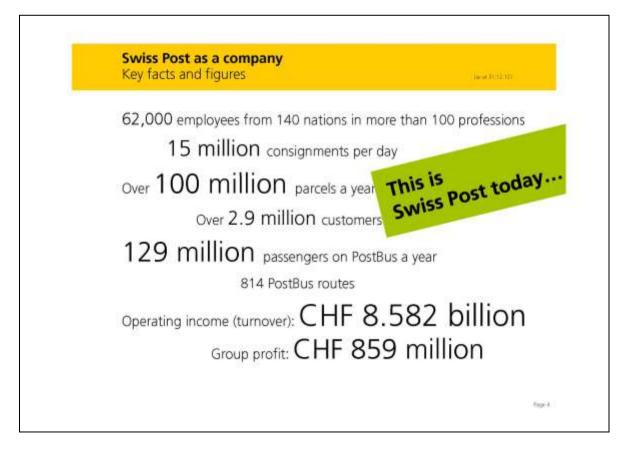
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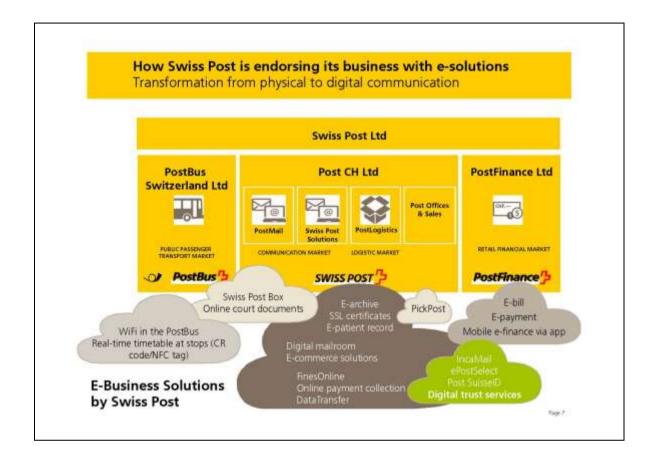




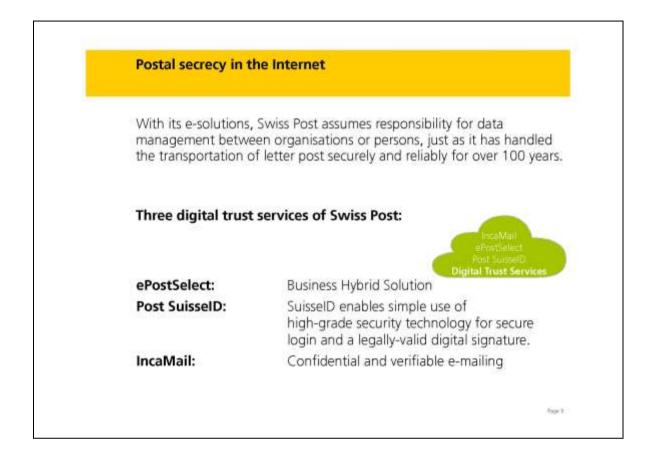
Asian-Pacific Postal Union 11th Congress New Delhi, India 3-7 September 2013











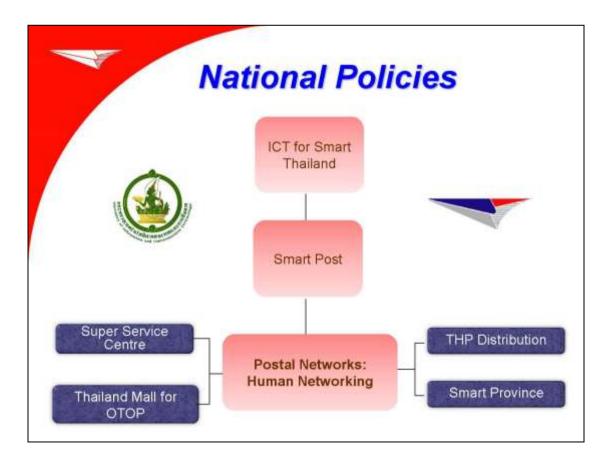








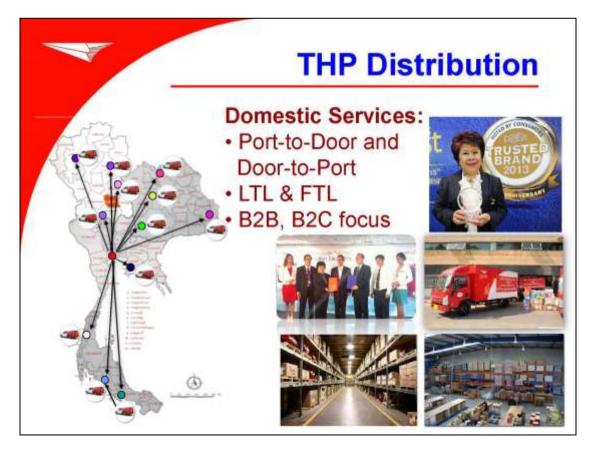








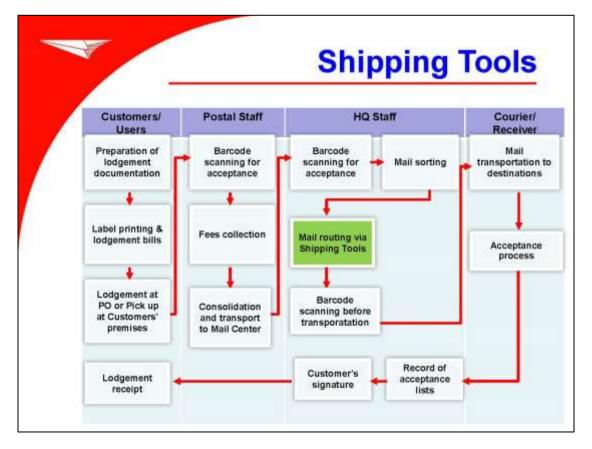








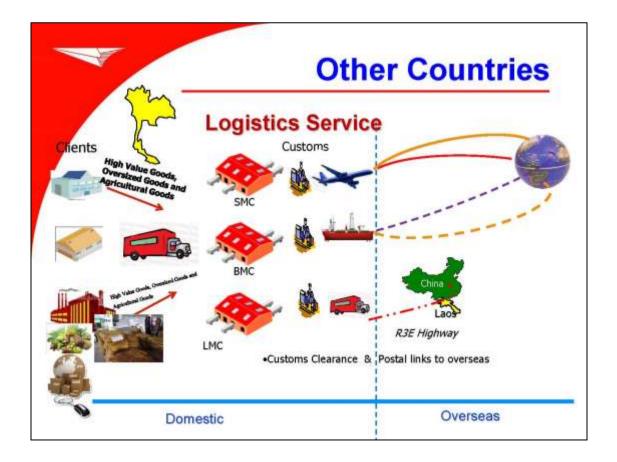












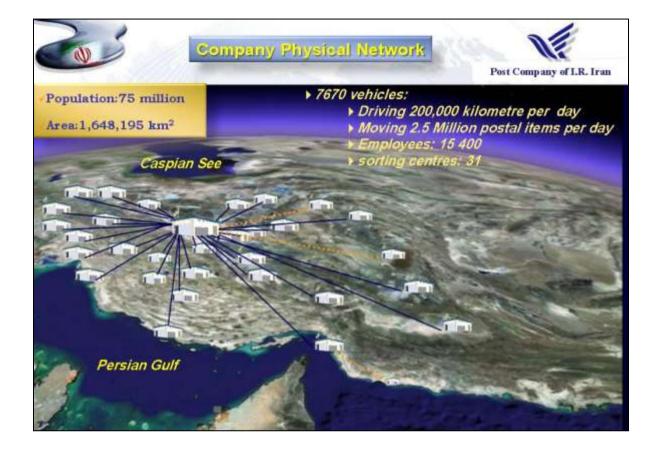
V	Actions Taken
	 Improving operating systems and networks: Acceptance, Forwarding, Delivery; Deploying IT / Responsibility Units; Human resources development: Excellence Corporate Culture, Service Excellence.
And an advance of the second s	

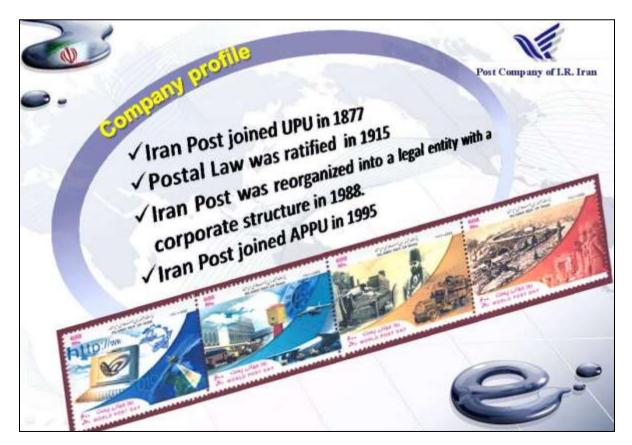


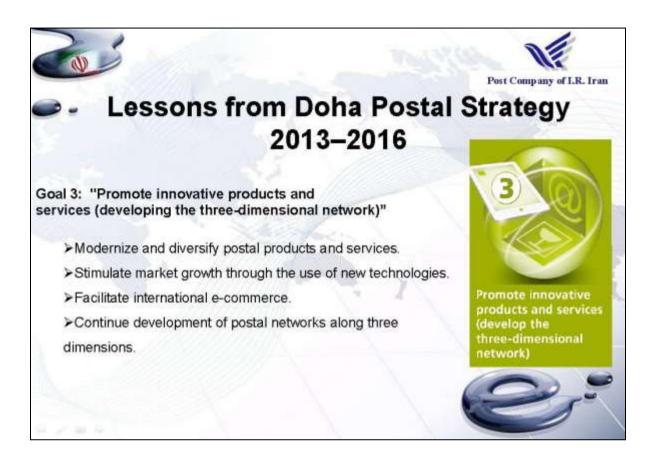
Asian-Pacific Postal Union 11th Congress New Delhi, India 3-7 September 2013









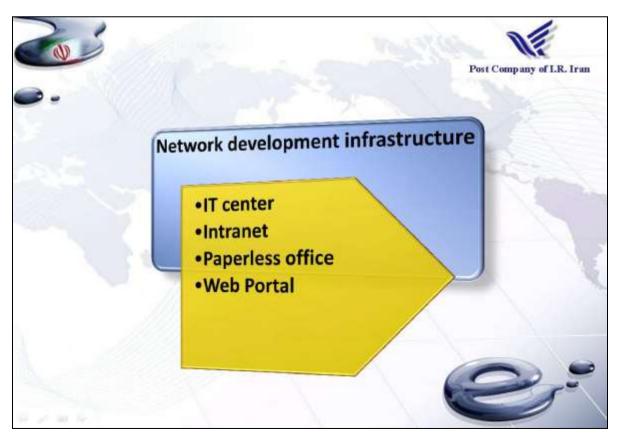




Aspects	Strategic Goals
Financial	Increase in traffic and income - Cost management - Increasing productivity
Customers	On time delivery - Staff behavior and performance improvement – Customer care - Arrangement and level of cleanliness
Internal process	Improving operations and products quality control process - Improving supply and logistic process - Improving operational and financial process - Market management - Improving planning and monitoring
Growth & learning	Improving staff capability and involvement - Improving staff satisfaction - Development of information and communication systems - Development of management and leadership capabilities - Development of knowledge management

















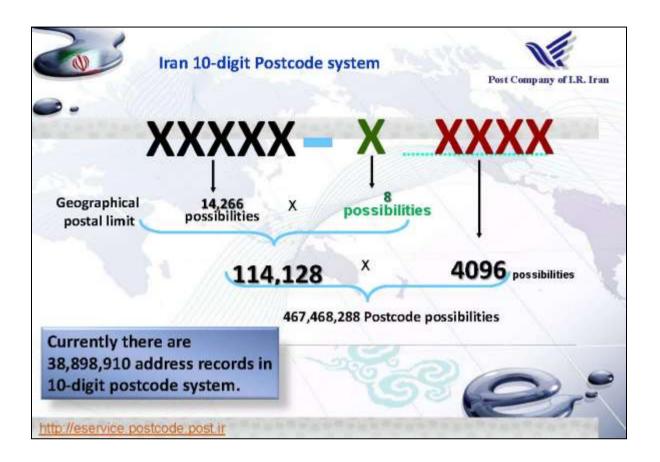


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	Development of Track and Trace system:	Post Company of I.R. Iran
•-	Iran Post Track & Trace system ensures its customers to lo items. This can be done through the following address: http://tntsearch.post.ir/	cate their
	About 45000 user portal per day to tr	visit tan Post web ace their postal items
100000 0800 21066	Are Can Annual Error Annual Articles Maria Gane and Articles Maria Gane and Articles Maria Gane and Articles Maria Gane and Articles	
		2.





		Post Company of I.R. Iran
. 1		Iran 10-digit Postcode
The Macand Wood		cording to national Law, it is mandated to dicate on each ID card the residential postcode.
	1989	Finalizing 5-digit postcode system
	1990	promoting to 10-digit postcode system
	1996	Finalizing 10-digit postcode system



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blic business	and a second sec		22,995,004
laces	339,401	203,120	542521
Private business places	2,982,971	627,812	3,610,783
otal	21,190,698	5,957,610	27,148,308

Asian-Pacific Postal Union 11th Congress New Delhi, India 3-7 September 2013







	http://m	nail.post.ir/	Post Company of I.R. Iran
POST.r	موصوع	A Business annual Benylandsmall	Providing customers with an electronic mail service to receive and store their e-mails.
	HTML 42 (中国) 42 (1997) 日 7 日 日 日 日 日 日 日 日 日 日 日 日 日 日 日 日 日 日	IIEEEE≉ → → " <u>A</u> + <u>2</u> + _{MB}	



	Iran Post An E-market in t			Post Com	pany of I.R. Iran
Iran Post is providing an online shopping service, exclusively for the Iranian market. It offers a wide range of	J dis tat colorpoise cont	Jung 21 Jung 21 State 21	تر زدند استار) در سال استار)	یک شرکت پست پی اور میواد بیدر میرواد	الكترون الكترون مواد ور القوط الإرمان والاز
high-quality and specially local made merchandise at competitive prices.	ebaz	ar. <mark>p</mark> ar. <mark>s</mark> .		ayment: - COD - Onlir	

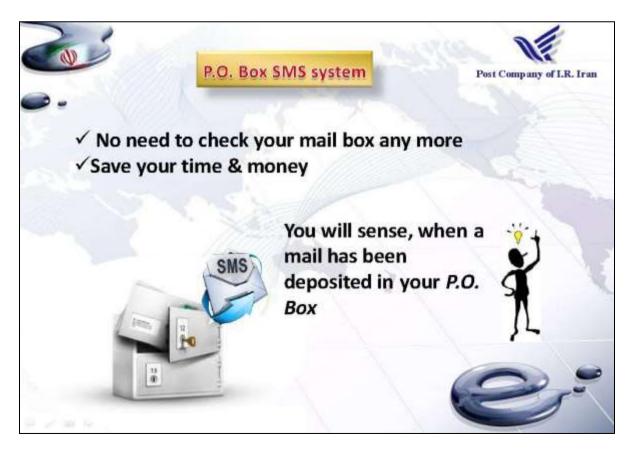






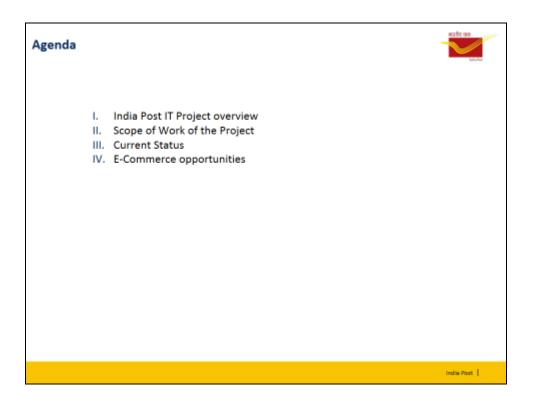
Asian-Pacific Postal Union 11th Congress New Delhi, India 3-7 September 2013

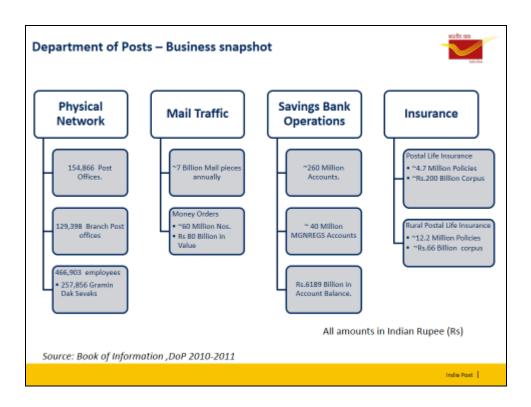


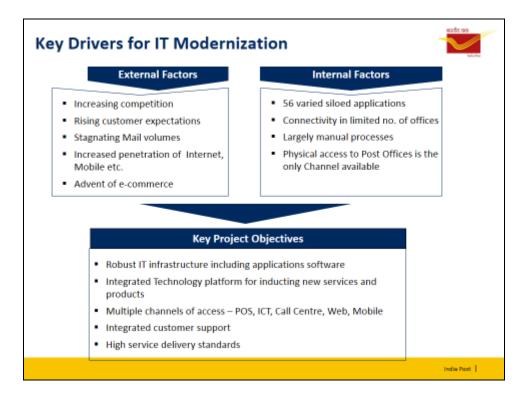




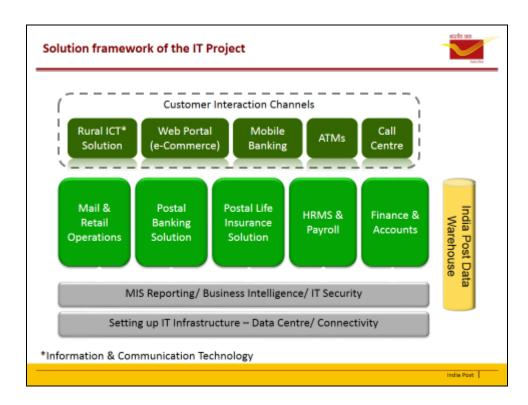




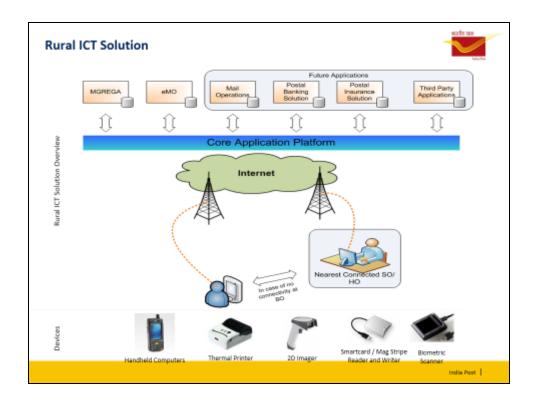


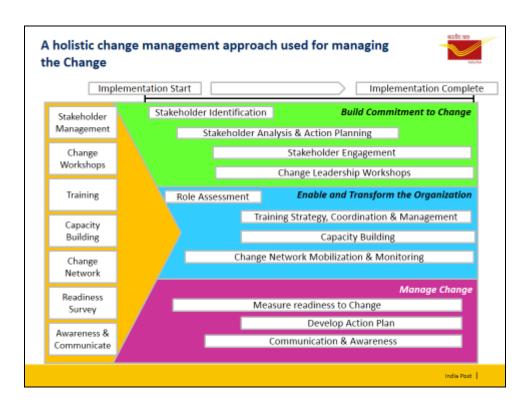


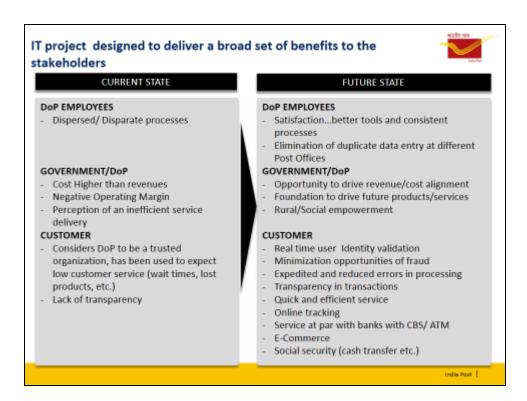
Areas	Impact
Postal Banking Solution (CBS)	Improvements in service level for opening, maintaining and servicing of accounts and certificates. Faster disbursements of wages and other payments
	New products and services, e.g. National Electronic Fund Transfer (NEFT), Real Time Gross Transfer (RTGS), bill payments, 3rd party products "Anytime Anywhere Banking" through multiple channels, e.g. Internet, ATM and mobile
Mail Operations	Accountable mail booking with electronic proof of delivery even at BOs
Solution	Additional payments modes, e.g. credit and debit card
	System generate the beat slip, mail list or bag abstract
	Scanning of all incoming and outgoing mails with intelligent barcodes shall be used for bag tag
HRMS and F&A	Elimination of data entry duplication between BO/SO and SO/HO
Solution	· Employee self-service for leave, performance and training administration
(ERP)	MIS Reports to support Establishment decision making
	 Integrated software solutions for disbursement with online tracking of fund transfers and stricter Audit checks through effective use of MIS
Rural ICT (RICT)	Increase rural reach of DoP
	Provision of Rural ICT devices (netbook/handheld devices) to various BOs
	 Enabling BOs to make social security disbursements such as NREGA

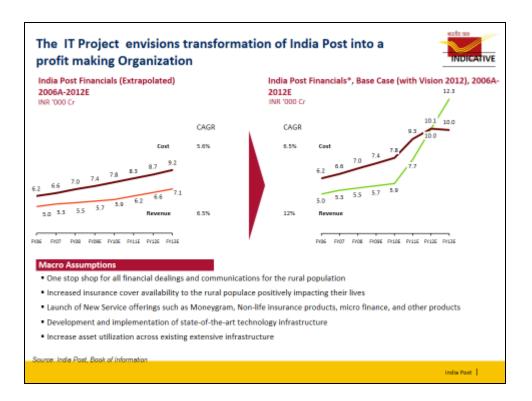


T Project components IT Project to be implemented through 8 implement separate contract, in the following manner:	ration streams, each being handled through a
Infrastructure:	Solutions :
 Data Center Facility (DCF): Hosting the central servers at Primary Data Center & management of Disaster Recovery Center. Network Integrator (NI): Provisioning of WAN for connecting the Post offices & other admin offices with the Data Center. Mail office hardware (MOH): Providing 15,000 postman handheld devices & Hardware for Mail offices & TMOs 	 Core System Integrator (CSI): Solutions relating to Mails, Postal counters, Remittances, HR, F&A Financial Services Integrator (FSI): Solutions relating to POSB and PLI
 Rural ICT Solution: Rural System Integrator (RSI): Solutions relating to SDP, MGNREGS, eMO & Integration of EDOs Rural Hardware (RH): Providing the connectivity, hardware & Solar power panels to Branch Post Offices 	 Change management: Change Management (CM) component for preparing the work force - both Departmental and GDSs, apart from the officers for the complete change in Department's working after the implementation of the IT project.







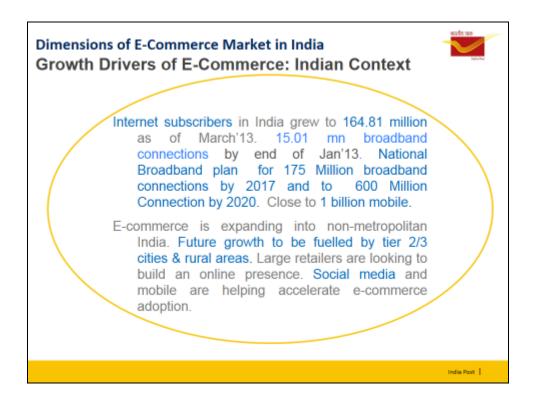


Project Name	Selected Vendor Name	Status
Financial System Integrator (FSI)	M/s Infosys	Contract Signed with Infosys. Project Kicked off on 28th Sep'12
Network Integrator (NI)	M/s Sify	Contract Signed with Sify. Project Kicked off on 28th Sep'12
Change Management (CM)	M/s TCS	Contract signed with TCS. Project Kicked off on 15th Oct'12
Data Center Facility (DCF)	M/s Reliance	Contract signed with Reliance. Project Kicked off or 28 th Dec'12
Core System Integrator (CSI)	M/s TCS	Contract signed with M/s TCS. Project kicked off on 15 th April 2013
Rural System Integrator (RSI)	M/s Infosys	Project start date "T" dependent on the commencement of implementation phase of Rural Hardware (RH)project. Hence, presently on hold.
Rural Hardware (RH)- RFP Stage	-	RFP published
Mail Operations Hardware (MOH) – RFP Stage	-	RFP floated on 17 th May 2013. Bids opened on 1 st Aug 2013 & Bid evaluation in Progress

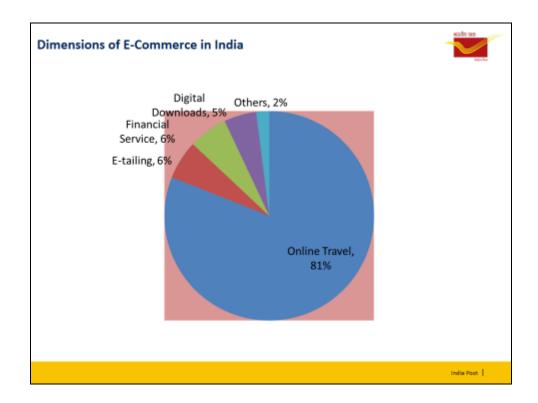
Potential new services possible due to induction of Additional Source of revenue for the Department	RICT solution leading to Growth of Business:
New Postal Services	Other Future Services
 Mail Services in Rural Offices: 	1. e- Services INDICATIVE
 Booking and delivery of registered and insured articles and MO's in beat Speed Post delivery & Booking 	i. e-Commerce(give orders/view commodity rates) ii. Phone recharge coupons
 Financial Services at Rural Offices: Small Savings Scheme – New A/C opening, deposits and withdrawals, RD instalment eMO disbursement and booking MGNREGS disbursement Disbursements of other Social Security schemes 'No-Frills' Bank Account enrolment , Deposits & Operation (as and when it is launched) 	 iii. G2C- e services iv. E-vault 2. Retail Services: i. Commission/Fee Collection iii. Mutual Fund subscription iii. Sale of application forms, Sale of Books. 3. UIDAI Enrolment 4. Others i. Data collection on behalf of other organisations ii. Transactions on behalf of Banks
3. Rural Postal Life Insurance	iii. Educational information
 E-enables services: 	
 Booking and reservation of train ticket & air tickets Utility Bill payments- phone/electricity 	
etc.	India Post

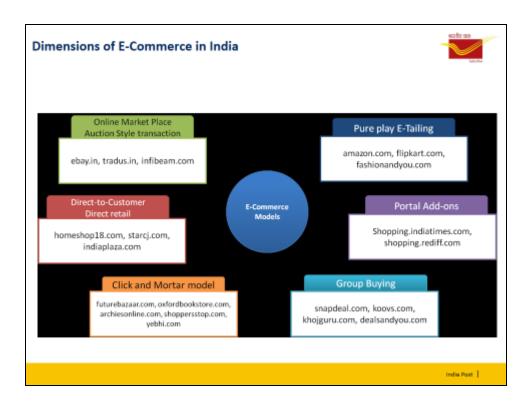


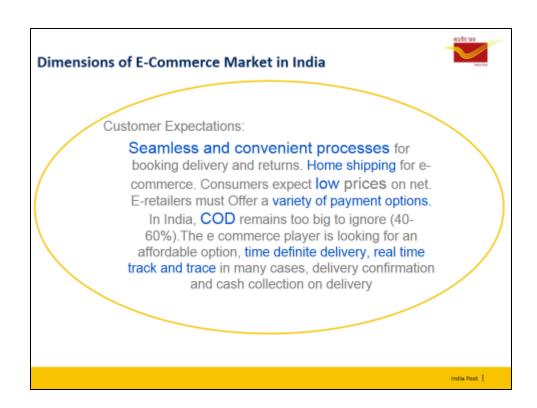


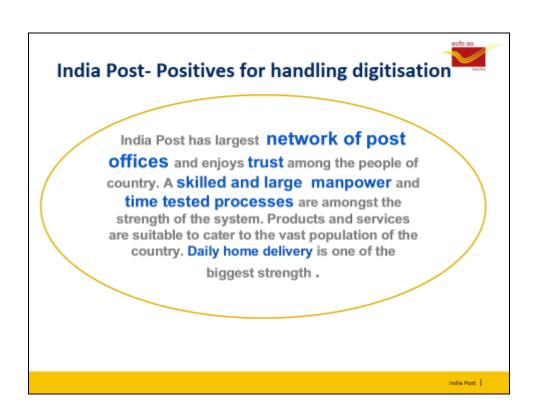


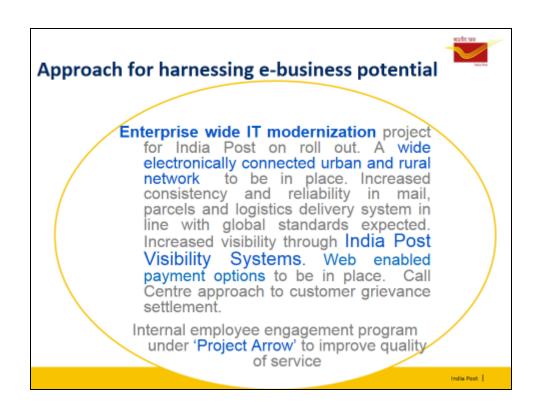




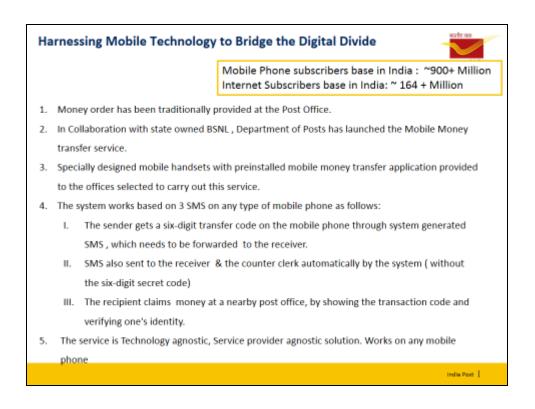










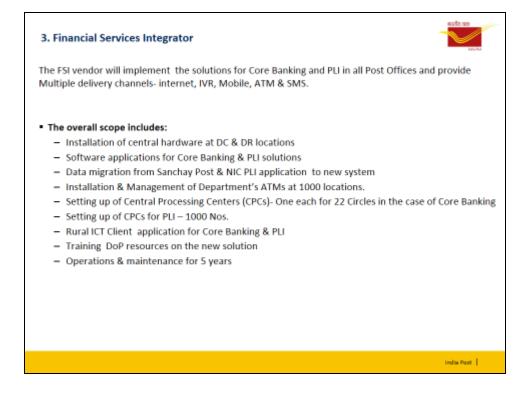




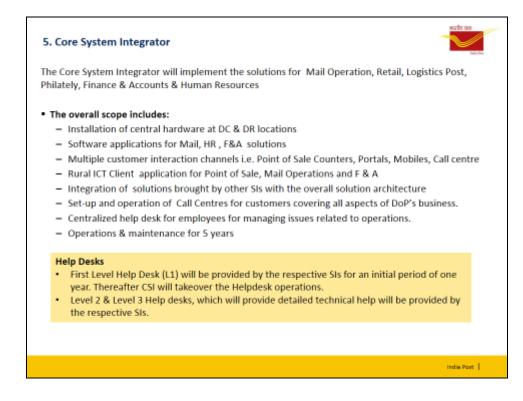


1. Data Centre Facility
The overall scope includes:
- Data Center
 Providing Data Centre for hosting Department's Primary Data Centre.
 The Vendor will provide the space, services and facilities
 Servers will be installed by the concerned SIs
 Connectivity & related Hardware will be provided by the NI vendor
 The Primary DC will also house the Department's Network Operating Centre (NOC), which will be manage by NI
 The Data Center located at the M/s Reliance's facility at Navi Mumbai
 Disaster Recover Center (DRC)
 To be housed in Department's own building at CEPT Mysore
 The Vendor will provide Services and Facilities & manage the DRC
 Servers will be installed concerned SIs
 Connectivity & related Hardware will be provided the NI vendor
 The DC vendor will build, operate and transfer Disaster Recovery Centre (at PTC Mysore) to meet DoP requirements
Operations and maintenance of DCF (Data Centre Facility) and DR Site for a period of 5 years
24x7 onsite support as per SLAs
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2. Network Integrator	22
 The Network Integrator will link all Departmental Post Offices, Administrative office, Account office Divisions etc. (~ 30,000 locations) though one single WAN. The overall scope of NI includes: Planning and design of the entire Network . Connectivity for each location from 2 different network service providers in order to ensure uninterrupted network connectivity. Installation of Network Hardware, i.e. Switches & Routers at each location including the Dat Center & DRC. NI will bring a secure network having all security features; application integration requirement intermediate transition needs Program Management of entire Network Integration implementation and Operations and maintenance of entire DoP Network environment for 5 years Network Management Tool and process will be setup by NI for managing the entire network including setting up a Network Operations Centre, (NOC) at the Primary Data Centre site, where operational 24 x 7 	ta ents; &
India P	ast



4. C	hange Management
Chan	ge Management:
The	e scope includes an integrated CM approach encompassing:
-	Stakeholder Management to align all stakeholders to the program objectives & understanding thei concerns at the Directorate, Circle Offices, Region, Division, Head Post Office & GPO level
-	Change Readiness Survey for assessing readiness to accept change. The survey is planned in 4 cycles with atleast at least 20000 responses in each cycle
-	Developing Change Network leaders in the Circle/Region offices and will comprise of 5 to 10 senior stakeholders from each Circle and Region office of DoP
_	Conducting Change Management workshops – 2 workshop at each Circle HQ/ Regional HQ
-	Communication and Awareness for engaging and informing employees about the changes
-	Capacity Building Plan etc.
Т	aining:
-	Preparation of training plan for all solutions and
-	Training coordination with all vendors in respect of their training components.
-	In order to ensure that the training is targeted and received by the right recipients high level coordination will circles/ regional authorities is required.



6. Rural ICT Solution: Rural SI and Rural Hardware		
The Rural ICT Solution is being implemented through two distinct sub-projects-		
 Rural ICT System Integrator (RSI); 		
- Rural ICT Hardware (RH);		
Rural ICT Hardware:		
 The vendor will supply the hardware, network connectivity & solar panels to ~ 1,30,0000 Branch Offices. 		
 Depending on Workload, BOs will be supplied either Handheld Mobile Devices or Netbooks 		
 Each Device will have standard peripherals like Biometric Identification device, Camera, Thermal printers ,2D Scanner along with Solar Panel 		
 The Devices will be mobile and the vendor will also provide a box/bag for carrying the devices and peripherals. 		
 A spare battery will be provided to ensure that at least one charged battery is available. 		
 RH Vendor will also provide Connectivity for the Devices. 		
 Operations and maintenance support for 5 years 		
 10% Critical reserves of inventory will be maintained at Divisional Levels to ensure immediate replacements in case of faults in hardware. 		
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