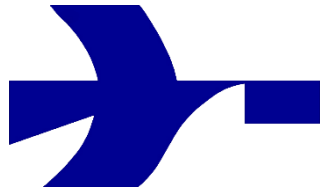


# **Report on the Activities of the Union**

EC 2021 Doc 4

**ASIAN-PACIFIC POSTAL UNION EXECUTIVE COUNCIL MEETING  
20 July 2021 , Online Session**



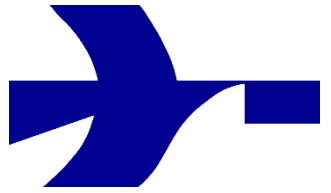
## **Report on the Activities of the Union 2020 – 2021 (EC 2021 Doc 4)**

**The report covers the three parts of the business from 1 January 2020  
– 30 April 2021 :**

- **Administrative Section**
- **Training Section**
- **Consultancy Section**

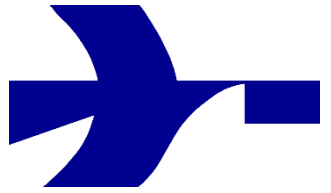
**The action required is for the EC to note the report.**

## Administrative Section (1)



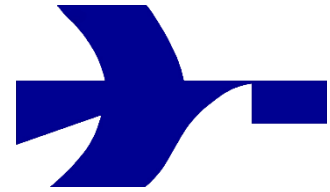
- The APPU Secretary General attended the sessions of the UPU CA/ POC from 24 to 28 February 2020 in Bern, Switzerland and delivered a report after the meetings.
- The Bureau successfully implemented the 2019 EC decision to relocate the RTCAP from Singapore to Bangkok on 16 March 2020.
- High Level Strategic Discussion on the sustainable future of the College was held on 17 March 2020. The APPU/UPU Reform WG, the Bureau, and the Reform Consultant have worked together to develop the plan.

## Administrative Section (2)



- The online APPU EC meeting was convened successfully from 15 June to 22 July 2020.
- The APPU newsletter, created in 2014, increase its frequency from July 2020 from every two-months to monthly.
- The APPU celebrated the 50<sup>th</sup> anniversary of APPC virtually on 10 September 2020.
- The online APPU meeting on UPU open-up was convened successfully on 24 February 2021.

# Training Section (1)

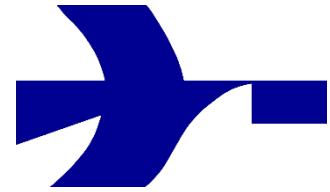


In 2020, the Training Section completed the following trainings:

- 14 regular courses

No.	Regular Courses	Dates (2020)	Participants
<b>Physical training</b>			
1	Digital Financial Services	6 Jan – 17 Jan	16
2	Leadership for Postal Managers	6 Jan – 17 Jan	6
3	Advanced Business Management	3 Feb – 21 Feb	6
4	Strategy Formulation & Execution	3 Feb – 21 Feb	5
<b>Online training</b>			
5	Parcel & Logistics Management	10 Aug – 4 Sep	5
6	Operations Management	10 Aug – 4 Sep	12
7	Service Quality Management	21 Sep – 9 Oct	8
8	E-Business and Technology	21 Sep – 9 Oct	12
9	Human Resource Management	19 Oct – 30 Oct	14
10	Marketing & Innovation for Posts	19 Oct – 13 Nov	4
11	Postal Management	19 Oct – 20 Nov	7
12	International Postal Services	23 Nov – 18 Dec	12
13	Express Mails Service	30 Nov – 18 Dec	10
14	International Mail Accounting	30 Nov – 18 Dec	10
<b>Total</b>			<b>127</b>

## Training Section (2)



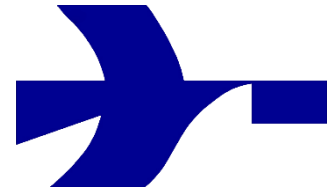
- 4 workshops

No.	Workshops	Dates (2020)	Participants
<b>Physical workshops</b>			
1	Managing Innovation	10 Feb – 15 Feb	1
2	Philatelic Strategy	10 Feb – 15 Feb	1
<b>Online workshops</b>			
3	Practical e-Commerce Management	17 Aug – 21 Aug	1
4	Driving Digital Strategy	25 Sep – 1 Oct	2
<b>Total</b>			<b>5</b>

- 1 online Joint Seminar

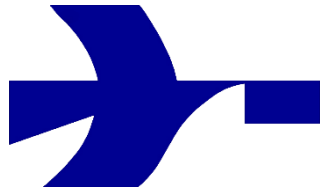
No.	Topics	Dates (2020)	Participants
1	APPU / UNI-Apro Post & Logistics Joint Seminar	18 Nov – 19 Nov	18
<b>Total</b>			<b>18</b>

## Training Section (3)



- 8 Interactive Online Training Programme (IOTP) sponsored by the UPU

No.	Regular Courses	Dates (2020)	Participants
1	Quality Management for Service Excellence	25 Sep – 1 Oct	12
2	Strategic Marketing Management	1 Oct – 7 Oct	14
3	Practical e-Commerce Management	2 Nov – 6 Nov	17
4	Operations Management	2 Nov – 6 Nov	17
5	Strengthening Supply Chain-To be a Leader in E-commerce	6 Nov – 12 Nov	18
6	International Postal System	30 Nov – 4 Dec	22
7	Setting Service Standards	4 Dec – 10 Dec	19
8	Terminal Dues	9 Dec – 15 Dec	21
<b>Total</b>			<b>140</b>



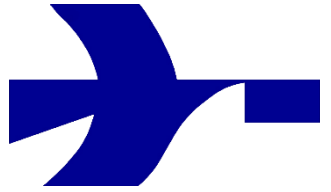
## Training Section (4)

In 2021, from January to March, the Training Section completed the following training:

- 4 regular courses;
- 6 Interactive Online Training Programme (IOTP) sponsored by China via the UPU.



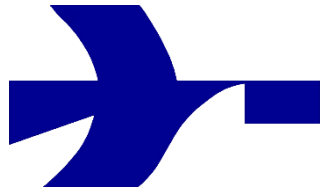
## Consultancy Section – RTCAP (1)



**In 2020, RTCAP conducted the following items:**

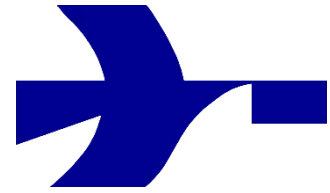
- an online IPS/ IPS.POST question and answer (Q&A) session on 2 September;
- an online IPS/ IPS.POST training workshop from 30 November to 4 December;
- an online IPS / IPS.POST system from 15 to 17 December.

## Consultancy Section – RTCAP (2)



- RTCAP conducted the revision of their new national postal policy in the evolving environment of postal services, especially to meet the rapidly changing e-commerce business for the Ministry of Post and Telecommunications of Cambodia in early this year.
- RTCAP continues providing consultancy services to the technical and general enquiries related to the mail applications and the EDI transmission for users in the region.

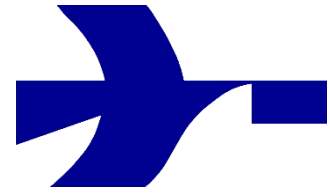
## Consultancy Section – RTCAP (3)



RTCAP voluntary contribution in 2020 was US\$ 62,297.49

2020 Voluntary Contributions		Total (USD)
1	Bhutan	480.04
2	China	4,967.55
3	Fiji	490.32
4	India	4977.52
5	Japan	40,000.00
6	Laos	475.32
7	Nepal	491.85
8	Philippines	975.24
9	Singapore	5,000.00
10	Sri Lanka	1,980.33
11	Thailand	1,500.00
12	Vietnam	959.32
<b>Total</b>		<b>62,297.49</b>

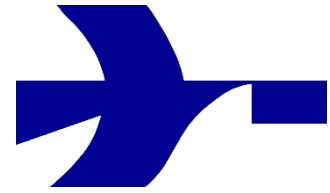
## Consultancy Section – RTCAP (4)



RTCAP expenditure in 2020 was US\$ 54,210.43

Disbursements	Total (USD)
Staff salary*	50,350.00
Medical Insurance	256.21
Accommodation	3,325.00
Telecommunication / Postage	268.05
Airfare / Travel / Allowance	-
Computer / Equipment / Maintenance / Stationery	11.17
Miscellaneous	-
<b>Total</b>	<b>54,210.43</b>

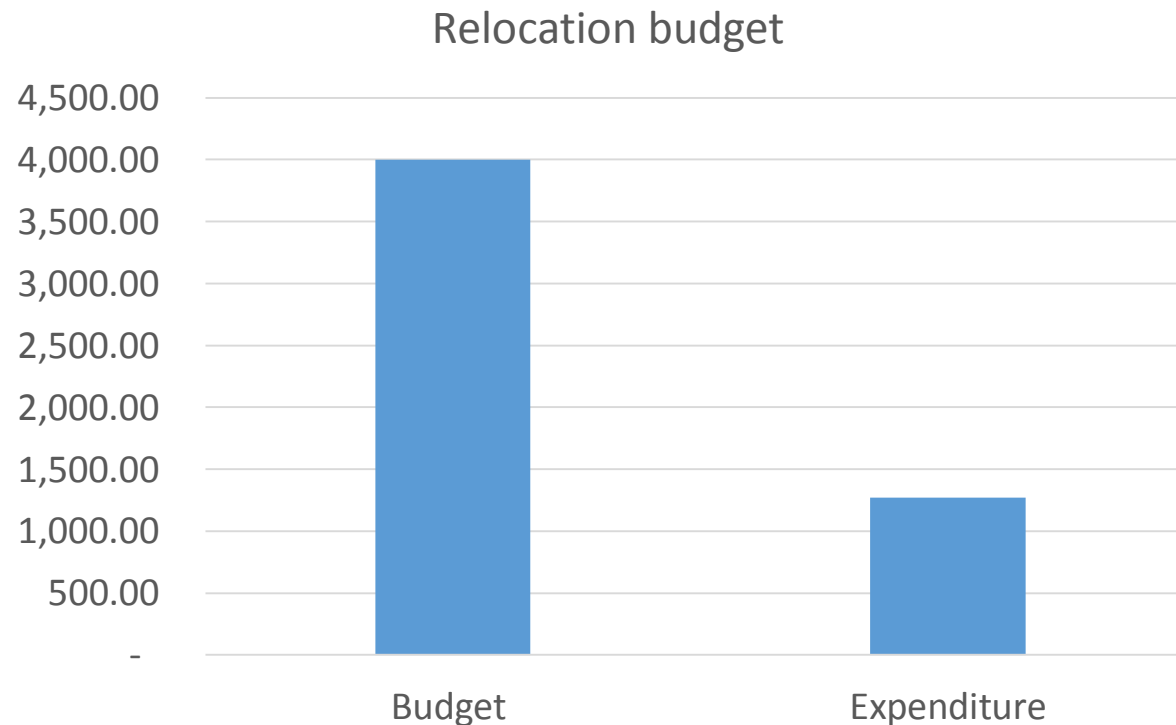
\* Salary from mid-march to December (9.5 months)



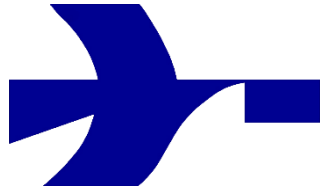
## Consultancy Section – RTCAP (5)

### Relocation

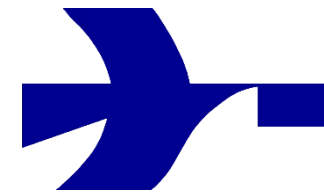
- The budget was set at US\$ 4,000.
- The expenditure was US\$ 1,268.80.
- The expenditure was less than the budget at US\$ 2,731.20



## Consultancy Section – RTCAP (6)



- The estimated voluntary contribution for the year 2022 and 2023 is USD 62,000 annually.
- The estimated expenditure is approximately USD 86,628 per year.
- The excess expenditure of USD 24,628 will be drawn from the balance of RTCAP Special Activity Fund.



Thank you