

APPU/UPU Reform Working Group
“Decisions Expected” for RTCAP Relocation

Tokyo, 5 September 2019

EC 2019 Doc 15.4.1

EC 2019 Doc 15.5 § 3.5

Relocation of RTCAP from Singapore to Bangkok

- **Proposal has been the subject of 12 month's work – research, drafting, consultation, review etc**
- **Documentation has been distributed at key points**
- **Documentation and detail is now substantial – 17 “Decisions Expected”**
- **Proposed to deal with each decision individually using the WG position (3 September) as the basis**
- **We have attempted to group these in terms of action and / or subject:**
 - **Background – 5 decisions**
 - **Personnel – 5 decisions**
 - **Financial – 5 decisions**
 - **Monitoring – 2 decisions**

Background 1

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (2) (first Decision in 15.4.1)

- **note** the background to the establishment of the RSCAP / RTCAP, its location in Singapore, and agreement in principle (Da Nang, 2018) to relocate the RTCAP to Bangkok

Background 2

Relocation of RTCAP from Singapore to Bangkok EC 2019 Doc 15.4.1 (3) (second Decision in 15.4.1)

- **note** the opportunities and benefits available by relocating from Singapore to Bangkok with particular attention drawn to the increased value to be gained from RTCAP exposure to the high number of visitors and participants each year at the Bureau

Background 3

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (4) (third Decision in 15.4.1)

- **note** the ability that relocation provides in terms of reviewing the purpose and continuity aspects of the role (i.e., role continuation, role definition, succession planning, successor recruitment)

Background 4

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (5) (fourth Decision in 15.4.1)

- **note** that parties involved in the process or affected by it have been consulted and generally support the relocation

Background 5

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (6) (fifth Decision in 15.4.1)

- **note** that, apart from any financial impact, there is no formal approval requirement for a change of location of the RTCAP

Personnel 1

Relocation of RTCAP from Singapore to Bangkok EC 2019 Doc 15.4.1 (7) (sixth Decision in 15.4.1)

- **note** and **confirm** the organisational change whereby the RTCAP will continue its functions in a Consultancy Section at the Bureau, this structure enabling continuation and broadening of current and additional activities

Personnel 2

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (8) (seventh Decision in 15.4.1)

- **note** that relocation to Bangkok will result in the Manager, RTCAP becoming an APPU employee

Personnel 3

Relocation of RTCAP from Singapore to Bangkok EC 2019 Doc 15.4.1 (9) (eighth Decision in 15.4.1)

- **note** that the intention is to obtain international staff status for the relocated position

Personnel 4

Relocation of RTCAP from Singapore to Bangkok EC 2019 Doc 15.4.1 (10) (ninth Decision in 15.4.1)

- **note** that, subject to the outcome of discussion and decisions at the 2019 Tokyo APPU EC meeting on this matter, the Thai Ministry of Foreign Affairs will be approached, with a request for international status for the RTCAP position

Personnel 5

Relocation of RTCAP from Singapore to Bangkok EC 2019 Doc 15.4.1 (11) (tenth Decision in 15.4.1)

- **approve** that due to the transitional nature of the relocation process from a recruitment point of view, the standard step of calling for applications is not being followed

Financial 1

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (12) (eleventh Decision in 15.4.1)

- **approve** one-off additional expenditure (incurred in 2020) up to US\$4,000 for personal expenses incurred by Mr Tan in relocating from Singapore to Bangkok
- Two options for funding expenditure – **Administrative budget** or **SAF**
- WG position is to present both options to EC for decision
 - Japan – main contributor to SAF – has been approached as a courtesy, in case EC decides on SAF as the source
 - Japan happy that SAF balance be used for accommodation expenses in 2020 and 2021, as well as relocation costs in 2020
 - WG notes that if SAF selected then RTCAP relocation would not impose any cost on Administrative budget contribution unit

Financial 2

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (13) (twelfth Decision in 15.4.1)

- **approve** additional expenditure in the 2020 Union budget for accommodation (utilities and maintenance) of US\$3,150
- (To be considered the same as preceding slide)

Financial 3

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (14) (thirteenth Decision in 15.4.1)

- **note** the desirability of the additional relocation costs in 2020 and 2021 not resulting in the 2019 contribution unit level of US\$2,650 being exceeded

Financial 4

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (15) (fourteenth Decision in 15.4.1)

- **note** that the increased expenditure for the relocation of the RTCAP should be more than offset by a reduction in external consulting costs from 2022

Financial 5

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (16) (fifteenth Decision in 15.4.1)

- **further note** that subject to the associated expenditure approval, the RTCAP will relocate to Bangkok no later than 1 April 2020

Monitoring 1

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (17) (sixteenth Decision in 15.4.1)

- **consider** the establishment of a small, ad hoc team comprising the Manager RTCAP, the Secretary General, and 2-3 members with specific interest in RTCAP / relocation, to maintain close review of the benefits outlined in the proposal actually being achieved, and reporting on this annually to the EC

Monitoring 2

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1 (18) (seventeenth Decision in 15.4.1)

- **further consider** that the small ad hoc group mentioned in paragraph 4.5.1 could also report on costs saved as a result of relocation

Relocation of RTCAP from Singapore to Bangkok

EC 2019 Doc 15.4.1

Any questions?