

**EXECUTIVE COUNCIL 2025**

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**REPORT OF THE ASIAN-PACIFIC POSTAL COLLEGE GOVERNING BOARD****1. Introduction, opening remarks, approval of agenda**

- 1.1 The 55<sup>th</sup> Asian-Pacific Postal College (APPC) Governing Board Meeting was held on 30 June 2025. It was attended by nine GB members, namely Australia, China, India, Japan, Korea(Rep.), Pakistan (online), Philippines, Sri Lanka and Thailand.
- 1.2 The meeting was chaired by Mrs Kalaya Chinatiworn, Principal Advisor for Foreign Affairs at the Ministry of Digital Economy and Society, Thailand. The Asian-Pacific Postal Union (APPU) Bureau was represented by Dr Vinaya Prakash Singh (Secretary-General, APPU), Mr Sandeep KP (Consultant, APPU Bureau), and Ms Kwanjai Kajornwuttideth (Manager, Administration and APPU Affairs).
- 1.3 On invitation, Dr Singh, Secretary General of the Union made brief opening remarks on how other restricted unions are wishing to emulate the example of the APPU by setting up their own training institutions. To ensure the College remains to the forefront in its relevance and appeal there are two major developments being implemented i.e., more programmes that will be useful for Ministries and Regulators, as well as reaching out to more countries to cater to the specific training needs of employees. These two developments continue the focus on preparing postal professionals to face the demands of a rapidly evolving sector, thereby supporting the growth of a confident, competent, future-ready workforce for the Asia-Pacific community.
- 1.4 **Doc 1: Adoption of agenda and business arrangement:** this was adopted without comment.

**2. Report on 2023 APPC's activities****2.1 Doc 2 – Staff****Main information****Secretary General**

- Dr Vinaya Prakash Singh from India was elected (at the 2022 APPU Bangkok Congress) as the new Secretary General of the Asian-Pacific Postal Union (APPU). His tenure started on 1 January 2023 and will continue until 31 December 2026.

**Staff**

- Mr. Anucha Soonglertsongpha from Thailand was appointed as a Lecturer. His contract started on 1 January 2023 and is valid until 31 December 2025.
- Ms. YU Yan from China was appointed as RTCAP/ Consultancy Section Manager. Her contract started on 1 January 2023 and is valid until 31 December 2025.
- Mr. Sandeep KP was seconded as "Lecturer-cum-Consultant" to the Asian-Pacific Postal Union since 20 January 2023 by the Government of India for a period of 3 years, which can be extended to 4 years based on mutual consent. The expenditure of this position is borne by the Government of India.

- Ms. Suchismita Swain was appointed as a Lecturer in APPC on 1 January 2024, and her contract is valid until 31 December 2025.
- Mr. Kenichi Hosokawa was seconded as Lecturer to the Asian-Pacific Postal College from Japan Post. The expenditure of this position is borne by Japan Post. His contract is for a period of 2 years starting from 3 June 2024.

### **Decision taken**

Doc 2 – Staff: noted without comment

## **2.2 Doc 2, Appendix A – Courses and workshops**

### **Main information**

In 2024, the Training Section of APPU Bureau:

- conducted 12 physical courses and two online courses attended by 142 participants (comprising 131 fellowship participants and 11 self-funded participants)
- new courses were “Digital Transformation in the Postal Sector” and “Postal Strategy: Formulation and Execution”
- conducted 10 physical workshops attended by 53 participants (comprising 23 fellowship participants and 30 self-funded participants)
- completed a total of 59 training weeks with 195 participants from 34 countries
- conducted four ETPs totaling 74 training weeks with 86 participants (69 fellowships; 17 self-funded)
- total capacity building activities organised / hosted by the Bureau in 2024 covered 507 participants (almost double the number in 2023)

## **2.3 Doc 2, Appendix B - Statement on the use of cash contributions and fellowship grants in 2024**

### **Main information**

#### **(i) Cash contributions**

Seven members allocated funds for participants to attend courses. Total funds were 7,500,500 Baht.

Usage was split at 6,759,906 on training, and 740,594 on APPC activities.

#### **(ii) Fellowship funds**

Funds were received from seven parties, totalling 16,656,536 Baht.

Usage was split at 16,019,152 on training, and 12,965 on APPC activities.

Appreciation was expressed to all parties providing funds for the training section.

## **2.4 Doc 2, Appendix C – 2024 Actual Attendance**

### **Main information**

#### **(i) Self-funded Participation**

41 participants attended the training activities through self-funded seats.

## (ii) Fellowship participation

154 participants attended the training activities through fellowship seats.

**Decision taken**

Doc 2, Report on 2024 APPC's Activities: noted without comment

**3. Auditor's report for the year 2024****3.1 Doc 3 – Report on 2024 Statement of Financial Position****Main information**

Income:	40,881,514 Baht
Expenditure:	39,780,875 Baht
Outturn for 2024:	surplus of 1,100,638 Baht

**Decision taken**

Doc 3, Report on 2024 Statement of Financial Position: noted without comment

**4. Report on 2025 APPC's activities****4.1 Doc 4 – Report on 2025 APPC's activities****Main information****Staff**

- Mr Anucha Soonglertsongpha from Thailand will complete his one-year extended contract on 31 December 2025.
- Ms Suchismita Swain will complete her two-year contract on 31 December 2025.
- Ms Yu Yan will complete her one-year extended contract as RTCAP / Consultancy Section Manager on 31 December 2025.
- Mr Sandeep KP will complete his three-year contract as "Lecturer-cum-Consultant" on 19 January 2026.
- The above contracts all expire in December 2025 / January 2026. The Bureau has written to the respective postal administrations to extend their contracts.

**Courses and workshops**

Planned activity for 2025 is delivered through:

- Twelve physical courses, two online courses, and 10 workshops.

**4.2 Doc 4, Appendix A – Activities from January to April****Main information**

- Six courses and four workshops were conducted

**Doc 4, Appendix B – Estimated expenditure and income for 2025**

**Main information**

- Income: 34,002,746 Baht
- Expenditure: 36,443,059 Baht
- Est. Outturn for 2025: deficit of 2,430,313 Baht

Usage of funds: cash contribution

Funds expected: 7,100,500 Baht  
 Funds expected to be used: 6,107,355 Baht  
 Estimated unused funds: 992,645 Baht

Usage of funds: fellowship grants

Funds expected: 6,382,860 Baht  
 Unused Funds C/F 2024: 524,418 Baht  
 Funds expected to be used: 5,841,432 Baht  
 Estimated unused funds: 1,065,846 Baht

**Decision taken**

Doc 4, Report on 2025 APPC's activities:

- (i) 2025 activities noted without comment
- (ii) 2025 estimated budget noted without comment

**5. 2026 Plan and Budget****5.1 Doc 5 – 2026 Plan and Budget**

Estimated financial outturn for 2026 is a deficit of 4,083,862 Baht.

**5.2 Doc 5, Appendix A - 2026 Courses and workshops**

Draft training plan comprises 59 training weeks delivered through 14 courses and 12 workshops

**5.3 Doc 5, Appendix B - Details of 2026 estimated income**

Income: 31,569,944 Baht

**5.4 Doc 5, Appendix C - Details of 2026 estimated expenditure**

Expenditure: 35,653,806 Baht

**5.5 Doc 5, Appendix D - 2026 Business Plan for APPC**

No comment regarding Business Plan

**Decision taken**

Doc 5 and its appendices were noted with specific reference to:

- the 2026 training plan
- the 2026 budget projection

## 6. Specialized Capacity Building Programs

- 6.1 To increase the reach of specialized capacity building programs, the APPC commenced an initiative in 2024 to deliver focused on-site training to larger pools of staff in their home locations. This has been undertaken with the support of the UPU India Fund.
- 6.2 Three events have been held to date, with a further one scheduled during 2025.
- 6.3 The APPC is open to receiving requests / proposals for on-site specialized training programs for all APPU members.

### Decision taken

Doc 6 was noted without comment

## 7. Training Impact Assessment Survey

- 7.1 Currently the APPC has a comprehensive multi-level feedback mechanism for all participants attending its training programs. Notwithstanding, there have been requests for an impact assessment survey that provides an insight to the long-term effects of the training programs.
- 7.2 Specific focus of such an impact assessment is:
- practical application of acquired skills in participants' home organisations
  - observable improvements in performance or work practices following training
  - overall value and return on investment of sending staff to APPC programs
- 7.3 A draft assessment survey has been developed. It is a tool that would be completed by both the training participant and their direct supervisor.
- 7.4 The APPC invites feedback on the draft survey.

### Decision taken

Doc 7 was noted without comment

## 8. Training Section Reserve Fund (TSRF)

### 8.1 Doc 6 - TSRF

#### Main information

Summary of financial balances:

- Minimum financial level required under Bureau Financial Regulations: US\$210,000.
- Balance at 31 December 2024: US\$535,542 (actual)
- Balance at 31 December 2025: US\$464,063 (projected)
- Balance at 31 December 2026: US\$343,949 (projected)

### Decision taken

Doc 6 – TSRF – was noted regarding:

- Minimum financial level of US\$210,000
- The respective financial levels at 31 December in each of the years 2024, 2025 and 2026

**9. Allocation of GB contributions**

**9. Appointment of Auditor**

9.1 Doc 9 – Appointment of Auditor

Main information

- Currently a one-year (i.e., 2025) contract exists with Kid Keng Company Limited for auditing services.
- The Bureau plans to call for audit tenders by in the last quarter of 2025 for auditing services in 2026.

**Decision taken**

Doc 9 – appointment of Auditor: document noted without comment

**10. Appreciation**

10.1 Doc 10 – Appreciation 2024

Main information

- Bureau expressed its appreciation to GB members, donors and APPU member-countries for ongoing generosity i.e.,
  - Cash contributions: China, India, Korea, Pakistan, Philippines, Sri Lanka, Thailand
  - Fellowships: Australia, Japan, New Zealand, Deutsche Post, La Poste France, Swiss Post, UPU, USPS
  - Accommodation: Thailand
  - In-kind support: India and Japan in the generous secondment of Mr Sandeep KP and Mr Kenichi Hokosawa respectively
  - Infrastructure development: the Government of India through its sponsorship of the smart classroom and the Specialized Capacity Building Programs in two countries

**Discussion**

- The GOVERNING BOARD CHAIR endorsed the Bureau's appreciation and extended her thanks to all those who continue to support the APPC.

**Decision taken**

Doc 10 – Appreciation 2024: document noted