

**Agenda Item 13: Action Document for the APPU / UPU Reform Working Group (“Reform WG”)
 Workstream 2 (WS 2): Nine Initiatives Assigned by the 2017 Tehran APPU Congress
 Document prepared by Chair, Reform WG (New Zealand)**

<p>1. Subject</p> <p>Informing the Reform WG, on:</p> <ul style="list-style-type: none"> - the nine Initiatives assigned by the 2017 Tehran APPU Congress - the status of the nine Initiatives in terms of action taken 	<p>References/paragraphs</p> <p>§ 1.1, Appendix 1 § 1.2, Appendix 1</p>
<p>2. Decisions expected</p> <p>The Reform WG, is asked to:</p> <ul style="list-style-type: none"> - note the two Initiatives that are currently under action - note that more detailed information on these two Initiatives is provided in EC 2021 Doc 13.2.1 and EC 2021 Doc 13.2.2 - note the current status of the nine Initiatives in terms of action taken 	<p>§ 1.3 §§ 2 – 3 § 1.2, Appendix 1</p>

1. Background

- 1.1 The Tehran APPU Congress directed the Reform WG to deal with nine Initiatives that had not been finalised during 2014-2017. These Initiatives are Workstream 2 (WS 2) in the WG’s Work Plan.
- 1.2 The nine Initiatives, listed in Appendix 1 to EC 2019 Doc 15.2 are categorized as follows.

Completed: 5
Under action: 2
Deferred to 2022 due to subject matter: 2

- 1.3 EC 2021 Doc 13.2 now deals with the two Initiatives that are under action viz.,

Initiative Number	Initiative Description
8.5	Update Duty Statement for the Secretary General
8.6	Process for EC Chair to set objectives for the Secretary General and Bureau and assess whether they have been met

2. Initiative 8.5: Update the Duty Statement for the Secretary General

- 2.1 The Duty Statement (now titled “Position Description” (PD)) for the Secretary General has been updated through a process of consultation with all members. It will be presented by the Reform WG to the 2021 EC meeting for discussion and approval.
- 2.2 A separate document has been prepared (EC 2021 Doc 13.2.1) covering the draft PD. The Reform WG will prepare its view at the 30 June WG meeting for the EC to consider (on 20 July).

3. Initiative 8.6: Process for EC Chair to set objectives for the Secretary General and Bureau and assess whether they have been met

- 3.1 This Initiative is linked to Initiative 8.5 (“Update the Duty Statement for the Secretary General” as set out in paragraph 2 above).
- 3.2 With the updated PD nearing completion, the Reform WG will introduce initial thinking on Initiative 8.6 at the WG meeting on 30 June. This is covered in EC 2021 Doc 13.2.2.

Appendix 1

Initiative Number	Initiative Description	Comment
8.3	Non-Plenary decision-making (Bureau to work with other Restricted Unions to better understand)	Completed
8.4	General practice of Chairs having Role Description or guidance charter	Completed
8.5	Update Duty Statement for the Secretary General	Nearing completion
8.6	Process for EC Chair to set objectives for the Secretary General and Bureau and assess whether they have been met	Under action
11.4	Handover between outgoing EC Chair and incoming EC Chair	To be actioned in 2022
11.5	Handover between outgoing and incoming Secretary General	To be actioned in 2022
11.6	Presentation by non-postal organisations should be made separately or may opt for one day sharing session	Completed
11.7	Guidelines drawn for non-postal organisations to attend and make presentations at APPU Plenary sessions	Completed
13.3	Develop positioning statement for the region	Completed